



TOWN OF WINHALL
VERMONT

115 Vermont Route 30
Bondville, VT 05340

Tel: 802-297-2119
townadmin@winhall.org
www.winhall.org

Request for Proposals ~ Road Gravel

June 2, 2017

The Town of Winhall is seeking proposals from qualified vendors for the purchase of road gravel for use within the Town of Winhall, Vermont.

This Request for Proposals addresses the following:

- ◆ **GRAVEL:** The Town of Winhall seeks a per yard price for 1” crushed gravel or “Cer-Pak”/”surepack”, to be trucked directly to any given job site within the Town of Winhall, as needed and where needed, as well as a price per yard for 1” crushed gravel or “Cer-Pak”/”surepack” to be trucked to the stockpile location. Gravel will be needed starting in July, 2017. An estimated 4,300 yards is anticipated.
- ◆ Sample(s) of product will be taken by Town of Winhall personnel at an agreed-upon date and time. If a contractor intends to submit a bid, said contractor should email the Road Foreman in advance of the deadline at: highway@winhall.org to schedule a time for product sample to be taken.

Responses to this Request for Proposals should consist of:

- 1) A letter expressing interest in working with the Town of Winhall.
- 2) A description of the approach to be taken to carry out the proposal.
- 3) Documentation of relevant experience, qualifications, and licenses, including a list of municipalities the contractor supplies with gravel.
- 4) Proposed fee structure should be broken down as follows, as applicable:
 - a) Gravel/Cer-Pak/surepack - price per unit trucked directly to any job site in Town
 - b) Gravel/Cer-Pak/surepack - price per unit trucked directly to stockpile at Town Garage

Period of Performance

Work shall commence upon the date that said contracts are fully executed and shall terminate on June 30, 2018. Contracts may be renewed for a one-year term upon agreement by both parties.

Submissions

Proposals from interested parties must be received by the Winhall Town Administrator no later than **1:00PM on Monday, July 3, 2017**. Proposals must be emailed to: townadmin@winhall.org.

Proposals will be evaluated based upon the contractor’s experience, background, and ability to perform the requested services at an affordable price. Cost will not be the sole determining factor in the award of this contract. The Town of Winhall reserves the right to reject any proposal that does not meet the criteria specified in this RFP, is received after the deadline, or is not complete. The Town of Winhall also reserves the right to seek clarification from any contractor that submits a proposal once all of the proposals have been reviewed.

E-Mail all submissions and direct all inquiries to: Lissa Stark, Winhall Town Administrator
115 Vermont Route 30, Bondville, VT 05340
Telephone: (802) 297-2119
E-Mail: townadmin@winhall.org

Website: www.winhall.org