



TOWN OF WINHALL
VERMONT

115 Vermont Route 30
Bondville, VT 05340

Tel: 802-297-2119
townadmin@winhall.org
www.winhall.org

Request for Proposals ~ Sand

April 25, 2024

The Town of Winhall is seeking proposals for the purchase of winter road sand for use within the Town of Winhall, Vermont.

This Request for Proposals addresses the following:

- ◆ **SAND:** The Town of Winhall seeks a per yard price for 14mm screened sand, delivered to the stockpile on Old Town Road in Winhall. An estimated 1,800 yards is anticipated (subject to need), and would need to be in place by September 1, 2024. Additional sand may be needed during the winter months on an “as needed” basis. Subject to auto-renewal for a second year, an estimated 3,000 yards is anticipated for the second year.
- ◆ Sample(s) of product will be taken by Town of Winhall personnel at an agreed-upon date and time. If a vendor intends to submit a bid, said vendor should email the Road Foreman in advance of the deadline at: highway@winhall.org to schedule a time for product samples to be taken.

The Town of Winhall is accepting proposals from qualified contractors for the material specified in this request (sand).

Responses to this Request for Proposals should consist of:

- 1) A letter expressing interest in working with the Town of Winhall.
- 2) A description of the approach to be taken to carry out the proposal.
- 3) Documentation of relevant experience, qualifications, and licenses, including a list of municipalities the contractor supplies with sand.
- 4) Proposed fee structure should be broken down as follows, as applicable to the bid:
 - a) Sand - price per unit trucked directly to stockpile at Town Garage

Period of Performance

Multiple contracts may be awarded for work associated with this RFP. Work shall commence upon the date that said contracts are fully executed and shall terminate on June 30, 2025. Contracts may be renewed for a one-year term upon agreement by both parties.

Submissions

Proposals from interested parties must be received by the Winhall Town Administrator no later than **1:00PM on Monday, June 3, 2024**. Proposals **must** be emailed to the Town Administrator at: townadmin@winhall.org.

Proposals will be evaluated based upon the contractor’s experience, background, and ability to perform the requested services at an affordable price. Cost will not be the sole determining factor in the award of this contract. The Town of Winhall reserves the right to reject any proposal that does not meet the criteria specified in this RFP, is received after the deadline, or is not complete. The Town of Winhall also reserves the right to seek clarification from any contractor that submits a proposal once all of the proposals have been reviewed.

E-Mail all submissions and direct all inquiries to: Lissa Stark, Winhall Town Administrator (802) 297-2119
115 Vermont Route 30, Bondville, VT 05340
E-Mail: townadmin@winhall.org

Website: www.winhall.org