

The logo for the Town of Winhall, Vermont, features the text "TOWN OF WINHALL VERMONT" in a serif font, centered within a white oval. This oval is set against a larger, light green oval background that has a subtle gradient and a drop shadow effect.

TOWN OF WINHALL  
VERMONT

115 Vermont Route 30  
Bondville, VT 05340  
Tel: 802-297-2119  
townadmin@winhall.org  
www.winhall.org

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***Request for Proposals ~ Engineering Study***

*July 5, 2017*

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The Town of Winhall is seeking proposals from qualified contractors for an engineering study of a section of Stratton Mountain Access Road within the Town of Winhall, Vermont.

The Town of Winhall is seeking an engineering study of this town highway to determine potential solutions to the road degradation problem. Significant roadway issues have resulted from underlying springs over a 500 foot section of roadway starting near the intersection of Stratton Mountain Access Road and Vermont Route 30.

A map of the specific section of roadway is available at: [www.winhall.org](http://www.winhall.org).

**Responses to this Request for Proposals should consist of:**

- 1) A letter expressing interest in working with the Town of Winhall on this project.
- 2) A description of the approach to be taken to carry out the proposal.
- 3) Documentation of relevant experience, qualifications, and licenses.
- 4) Proposed fee structure for engineering work.
- 5) A list of employees and subcontractors proposed to work on this project.
- 6) Timeline, benchmarks, and deliverables.

**Period of Performance**

Work shall commence upon the date that a contract is fully executed.

**Submissions**

Proposals from interested parties must be received by the Winhall Town Administrator no later than 1:00PM on **Monday, August 14, 2017**. Submissions *must* be emailed to: [townadmin@winhall.org](mailto:townadmin@winhall.org). Proposals will be evaluated based upon the contractor's experience, background, and ability to perform the requested services at an affordable price. Cost will not be the sole determining factor in the award of this contract. The Town of Winhall reserves the right to reject any proposal that does not meet the criteria specified in this RFP, is received after the deadline, or is not complete. The Town of Winhall also reserves the right to seek clarification from any contractor that submits a proposal.

Submit all proposals and direct all inquiries to:

Lissa Stark, Winhall Town Administrator  
115 Vermont Route 30, Bondville, VT 05340  
Telephone: (802) 297-2119  
E-Mail: [townadmin@winhall.org](mailto:townadmin@winhall.org)  
Website: [www.winhall.org](http://www.winhall.org)