



TOWN OF WINHALL
VERMONT

115 Vermont Route 30
Bondville, VT 05340
Tel: 802-297-2119
townadmin@winhall.org
www.winhall.org

Request for Proposals ~ Cranberry Hill “Lower” Culvert Project

March 27, 2024

The Town of Winhall is seeking proposals for the replacement / installation of one (1) existing culvert located on Cranberry Hill Road within the Town of Winhall, Vermont.

Cranberry Hill Road “Lower” Culvert #6 Replacement:

- ◆ Culvert located at approximate coordinates: 43.15726 -72.88289 on Town Highway #50.
- ◆ Current culvert is 24” x 40’.
- ◆ The replacement will be a squashed culvert 87” x 63” that will be supplied by the Town.
- ◆ The replacement culvert will be installed by Contractor to State specifications; embedded 18 inches with a 12” high metal sill spaced every ten feet.
- ◆ Contractor will be responsible for compaction in 12” lifts; last 24” to be crushed gravel.
- ◆ Contractor to install rip rap on inlet and outlet of culverts with stone headers to retain the bank; seed and mulch.
- ◆ Any State permitting will be the responsibility of the contractor in conjunction with the Town of Winhall.
- ◆ Road may be closed for one day during the project; will need to be warned 7 days prior to project starting.
- ◆ Contractor will be responsible for traffic control and signage.

Mandatory Pre-Bid Meeting:

Held at the culvert site on Cranberry Hill Road on **Monday, May 6, 2024 at 10:00AM.**

Responses to this Request for Proposals should consist of:

- 1) A letter expressing interest in working with the Town of Winhall on this project.
- 2) A description of the approach to be taken to carry out the proposal (specific to above-mentioned list).
- 3) Documentation of relevant experience, qualifications, and licenses.
- 4) Proposed fee structure, including total project cost.
- 5) Timeline, benchmarks, and anticipated completion date.
- 6) Traffic Control Plan(s) and Signage Plan(s).

Period of Performance

Multiple contracts may be awarded for work associated with this RFP. Work shall commence upon the date that said contract(s) have been fully executed and performance bond has been received by Town from Contractor.

Submissions

Proposals from interested parties must be received by the Winhall Town Administrator no later than 1:00PM on Monday, May 13, 2024. Submissions must be emailed to: townadmin@winhall.org. Proposals will be evaluated based upon the contractor’s experience, background, and ability to perform the requested services at an affordable price. Cost will not be the sole determining factor in the award of this contract. The Town of Winhall reserves the right to reject any proposal that does not meet the criteria specified in this RFP, is received after the deadline, or is not complete. The Town of Winhall reserves the right to reject any and all proposals if adequate funding is not available. The Town of Winhall also reserves the right to seek clarification from any contractor that submits a proposal.

Submit all submissions and direct all inquiries to:

Lissa Stark, Town Administrator
Town of Winhall
115 Vermont Route 30
Bondville, VT 05340
Telephone: (802) 297-2119
E-Mail: townadmin@winhall.org
Website: www.winhall.org