

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, December 19, 2018**

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**PRESENT:** Bill Schwartz, Stuart Coleman; Julie Isaacs, Lucia Wing (Secretary); Lissa Stark (Town Administrator), Scott Bushee (Facilities), Trevor Dryden (Roads)

**CALL TO ORDER:** Coleman called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE REPORT:** (No report)

**HIGHWAY REPORT:**

Dryden reported the Snow Valley- Route 30 intersection meeting with VTrans was productive; the intersection would mostly stay the same configuration with some modifications per the Route 30 paving project. Dryden reported he had ordered more sand and salt; the Highway Department was still working on clearing trees off the sides of the roads as a result of recent ice and snow storms.

**EXECUTIVE SESSION:**

At 5:10 PM the Selectboard voted to go into executive session to discuss highway personnel matters; *motion by Coleman; seconded by Isaacs; unanimous.* At 5:30 PM the Selectboard voted to come out of executive session; *motion by Coleman; seconded by Isaacs; unanimous.* Out of executive session, the Selectboard agreed to look into highway overtime and salary issues.

**TRANSFER STATION REPORT:**

Bushee reported he would be required to separate sheet rock and shingles from other building materials at the Transfer Station; they could comeingle but would have to have separate containers. Bushee recommended a dry area lean-to type building adjacent to the electronics building to keep the sheet rock from getting wet. The snow pusher would be delivered by the end of the month; there were some adjustments to the overhead door on the electronics building; he had contacted Sparky Electric. The overhead door in the 4-bay had been repaired.

**FACILITIES REPORT:**

Bushee reported a new hot water heater was being installed at the Library; First Line Security had tested the fire alarms in all municipal facilities and would be providing a quote to add a fire alarm to the Library.

**OLD TOWN HAL: UPDATE:**

The Town Administrator reported the Town had received a \$1,200 per year 3-year contract proposal from Bay State for elevator service at the Community Arts Center; *motion by Isaacs to sign the contract; seconded by Schwartz; unanimous.* The Town Administrator and Selectboard had scheduled a walk-through with VLCT for insurance on the building on January 3<sup>rd</sup>. There were still items on the punch list that needed attention; discussion followed. The elevator Accessibility Systems lien against the Old Town Hall still existed and currently had not been paid by Martello Brothers who was responsible for the payment.

**SELECTBOARD MEETING CHANGE:**

After review, the Selectboard agreed to reschedule the meeting of January 2<sup>nd</sup> to January 9<sup>th</sup>; *motion Isaacs; seconded by Schwartz; unanimous.*

**CORRESPONDENCE:**

The Selectboard reviewed a letter sent by the Halletts relative to taxes owed to the Town; the Delinquent Tax Collector had taken care of it. The Londonderry Rescue Squad was requesting an appropriation increase from \$6,000 to \$6,500; *Coleman made the motion to approve the request; seconded by Schwartz; unanimous.* The

Mountain Health Council was requesting a \$2,000 appropriation, same as the previous year. The Mountain School had sent a letter to the Town stating they were still at the State education average.

**LIQUOR BOARD MEETING:**

At 6:05 PM the Selectboard closed its meeting and opened the Liquor Board meeting. After review, the Liquor Board approved a liquor license for Seven Eleven; *motion by Isaacs; seconded by Coleman; unanimous.* The Liquor Board closed its meeting and re-opened the Selectboard meeting at 6:15 PM.

**ADMINISTRATOR REPORT:**

The Town Administrator reported she had deleted some conflicting language in the Personnel Policy, as advised by legal counsel; the Selectboard would review the Policy at the January 9<sup>th</sup> meeting.

**BUDGET APPROVAL:**

After review, the Selectboard approved the proposed Town budget for FY19-20; *motion by Schwartz; seconded by Coleman; unanimous.* The Selectboard agreed the Town Report would be dedicated to Dave Glabach.

**APPROVAL OF PAST MEETING MINUTES:**

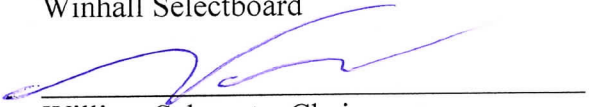
After review, the Selectboard approved the regular meeting minutes for December 5, 2018; the special meeting minutes for December 7, 2018 to review the punch list at the Old Town Hall; and the special meetings minutes with VTrans for December 13, 2018 as presented; *motion by Coleman; seconded by Isaacs; unanimous.*

**WARRANTS:**

After review, the Selectboard approved warrant #12/19/18 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

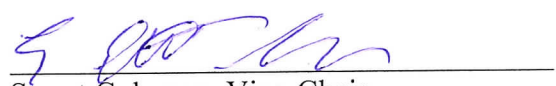
As there was no other business, the meeting was adjourned at 6:20 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard



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William Schwartz, Chair



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Stuart Coleman, Vice-Chair



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Julie Isaacs, Member