

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, December 18, 2019**

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**PRESENT:** Bill Schwartz, Stuart Coleman; Julie Isaacs; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

**MEMBERS OF THE PUBLIC:** None

**CALL TO ORDER:** Coleman called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE/FIRE/RESCUE REPORT:** (No report)

**HIGHWAY REPORT:**

Dryden reported Selectboard member, Julie Isaacs, had accompanied a highway crew member in a plow truck for her to experience winter plowing, winter weather, road conditions, and to better understand what the highway department was all about. Dryden reported he had ordered more salt (better salt) and had filled the salt shed. He reported it was status quo for the holidays; Coleman reported the new plow truck had not been delivered; for now, Dryden was making do with the old truck; he reported guard rails were currently not scheduled but were in the queue.

**ACCESS PERMIT:**

After review, the Selectboard approved an Access Permit for Winhall Partners, Lot #4 in the Ravenwood Subdivision for a warming hut; *motion by Coleman; seconded by Isaacs; unanimous.*

**TRANSFER STATION & FACILITIES REPORT:**

1) Bushee reported the salt shed needed a door; Bushee recommended Overhead Door install a weighted canvas door, much easier to handle than the originally-proposed metal roll-up style; cost \$6,000. Bushee would take it out of the municipal reserve fund as a capital improvement; the Selectboard agreed. Bushee reported the “man doors” in the overhead garage doors were required to have safety sensors; Overhead Door would install the sensors; the side door in the 4-bay garage also needed sensors. Bushee reported the 4-bay fuel line had been serviced. He reported a tree had fallen on the swap shop roof; it had been repaired; he would work with the Town Administrator to see if insurance would cover the damage. Bushee suggested a separate container for shingles for future recycling purposes; discussion followed relative to applying for a grant.

2) Bushee and the Selectboard discussed installing a carbon monoxide and fire alarm system at the Library, which was a public building. Bushee stated he would have water delivered regularly to the Library as it was in use more often.

3) Bushee recommended getting rid of the existing lawn mower and snow blower, both really old, and replace them with one machine to do both jobs; cost \$13-\$15,000; there was money in the proposed FY20-21 budget in the amount of \$25,000 which could also be used to replace an old packer- cost \$14,000. Bushee recommended retrofitting the electronics building to help with lifting heavy electronic equipment; discussion followed. Bushee stated the backhoe needed repair; discussion followed.

**ACCESS ROAD- ENGINEERING STUDY REPORT:**

The Selectboard discussed budgeting more money for culverts on the Access Road; the report stated approx. a million dollars was required to replace them; discussion followed.

**BUDGETING FY20-21:**

The Selectboard reviewed the draft of the auditor's report. Discussion followed about planning future funding for culverts on the Access Road. Discussion followed about trash bag accountability; some appropriations had increased. The municipal tax was approx. 42 cents.

**SCHEDULE CHANGE:** After discussion the Selectboard agreed to schedule meetings on Jan. 8<sup>th</sup> & Jan. 15<sup>th</sup>.

**ROAD COMMISSIONER:** (No discussion)

**TOWN MANAGER FORM OF GOVERNMENT:** (No discussion)

**LEASE AGREEMENT WITH LIBRARY:** (Not finalized)

**ADMINISTRATOR/CORRESPONDENCE:** The Selectboard reviewed correspondence from Comcast.

After review, the Selectboard appointed Julie Isaacs Green-Up Day coordinator; *motion by Coleman; seconded by Schwartz; unanimous.*

**APPROVAL OF PAST MEETING MINUTES:**

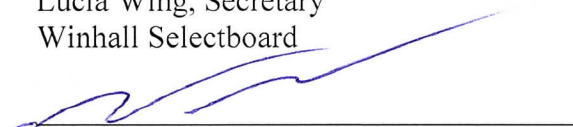
After review, the meeting minutes of December 4, 2019 were approved as presented; *motion by Isaacs; seconded by Coleman; unanimous.*

**WARRANTS:**

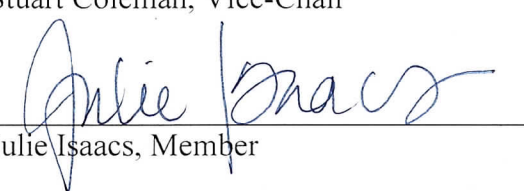
After review, the Selectboard approved warrant 12/18/19 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 6:45 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

  
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William Schwartz, Chair

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Stuart Coleman, Vice-Chair

  
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Julie Isaacs, Member