

Town of Winhall Selectboard
Meeting Minutes for Wednesday, November 15, 2017

PRESENT: Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Absent), Scott Bushee (Facilities)

ALSO IN ATTENDANCE: David Brenner (Martello Brothers)

CALL TO ORDER: Schwartz called the regular meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: (None)

OLD TOWN HALL: CONSTRUCTION UPDATE:

Brenner came before the Selectboard to discuss two change orders and a bill. His extended contract had not been returned nor signed by Brenner; discussion followed. Brenner would review it, sign it, and get it back to the Selectboard. After further review, *Coleman made the motion to approve the change order in the amount of \$5,854.06; seconded by Schwartz; unanimous.* Brenner reported that Brian Johnson, State Fire & Safety Inspector, had stopped by the site and recommended that an engineer review the posts for stability and code.

POLICE REPORT:(No report)

HIGHWAY REPORT:

The Selectboard reviewed a letter from a Winhall resident relative to knocked over mailboxes during the winter months; discussion followed. After review, the Selectboard agreed to put the Nearing Road- Forest Farms inquiry on hold until to the following meeting when the Highway Foreman would be in attendance to respond. Generally, the letter addressed adding material to Nearing Road near the resident's house because of water run-off onto his property.

TRANSFER STATION REPORT:

Bushee reported the new salt shed had been completed. He made a suggestion to leave the old salt shed in place and use it for additional salt storage. The Selectboard agreed with the idea. Bushee reported that he and the Town Administrator had created a new RFP for an upgrade of the electronics building. Matt Beck, Beck Engineering, had agreed to go out and take a look at the partially built electronics building and make some recommendations. Bushee suggested adding \$100,000 to the municipal reserve fund; the Selectboard would review at the next meeting.

FACILITIES REPORT:

Bushee reported two bids had been submitted for winter maintenance- one from Wesley Ameden and one from Bear Paw Landscaping. After review, the Selectboard approved Ameden's winter maintenance bid for \$150 per plowing to include the Town Offices, Fire Station, and Old Town Hall; *motion by Schwartz; seconded by Glabach; unanimous.* Next Bushee and the Selectboard discussed a single heating and air conditioning unit for the Town Hall Offices. The Selectboard asked Bushee to investigate cost.

WINHALL EMPLOYEE HOLIDAY APPRECIATION LIST:

After review, the Selectboard approved the holiday employee bonus list as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

ADMINISTRATIVE REPORT: (None)

WARRANTS & PAYROLL:

After review, the Selectboard approved payroll/warrant #11/15/17 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTES:

After review, the Selectboard approved the minutes of November 1, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 6:05 PM; *motion by Glabach; seconded by Coleman; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard

William Schwartz, Chair

Stuart Coleman, Vice-Chair

Dave Glabach, Member

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