

Town of Winhall Selectboard
Meeting Minutes for Wednesday, November 6, 2019

PRESENT: Bill Schwartz, Stuart Coleman; Julie Isaacs; Lissa Stark, (Town Administrator), Lucia Wing, (Secretary)

MEMBERS OF THE PUBLIC: None

CALL TO ORDER: Schwartz called the meeting to order at 5:08 PM at the Town Hall in Bondville.

PUBLIC COMMENTS: (None)

BUDGETING FY20-21: DISCUSSION:

The Selectboard began review of the budget for FY20-21, prepared by the Town Administrator. Discussion included the following: auditing fees increased (new auditing company); several new line items added; Town Record Conversion Reserve Fund added; combine line item Green Up Day with Town Service Recognition. The Winhall Community Arts Center (once it becomes a non-profit) was added as a line item under appropriations. The Winhall Library was requesting a \$4,000 increase in their appropriation; streetlight cost had decreased when switched over to LED lights. The Town Administrator would check on the bond amount against the Town Hall; the Selectboard discussed paying it off. Issacs reported there was \$18,000 in a Beautification Committee Reserve Fund which the Committee would draw down before adding to; discussion followed regarding the bituminous concrete reserve fund and the current amount in it. The Town Administrator reported health insurance rates had increased dramatically; Transfer Station fees had also increased. The Selectboard would continue budget conversation and the Town Administrator would review budget items and provide more information.

ROAD & HIGHWAY REPORT:

The Selectboard discussed culvert replacement on the Access Road prior to repaving it.

ACCESS PERMITS:

After review, the Selectboard approved access permits for Damon Ball, #45 Benson Fuller Road; Stark Farm Properties, Stark Farm Road- replacing a 15" culvert with an 18" culvert; and James LaFave on Roberts Road for a tiny house on wheels- no culvert required; *motion by Coleman; seconded by Isaacs; unanimous.*

4-BAY GARAGE ENGINEERING: STUDY:

The engineering study regarding water flow was tabled until the following meeting on 11/20.

TRANSFER STATION & FACILITIES REPORT:

The Selectboard discussed fuel use at the Transfer Station. Since there was one (1) fob being used often, it was difficult to figure out which vehicles used what amount of fuel. The Town Administrator would look into it further.

TOWN MANAGER FORM OF GOVERNMENT: (No discussion)

ROAD COMMISSIONER: (No discussion)

LEASE AGREEMENTS WITH FIRE & LIBRARY:

The Fire Department lease agreement with the Town had been finalized with the exception of an insurance certificate due the Town. The Library lease was still in process and would also require an insurance certificate. Discussion followed regarding insuring Fire Dept gear and equipment, which was not owned by the Town. The storm door at the Library would be replaced per Bushee.

NEW BUSINESS: ROUTE 11 STRIPING:

The Selectboard discussed line striping at the intersection of Routes 11 & 30 which numbers of locals deemed dangerous as well as confusing. Coleman planned to speak to the State project engineer the following day to make sure the new line striping was safe and clearly marked for all vehicular traffic.

PURCHASING POLICY UPDATE:

The Selectboard reviewed the Winhall Purchasing Policy which had not been updated since 2011. The Selectboard agreed to increase the purchase limit from \$5,000 to \$7,500; *motion by Coleman; seconded by Schwartz; unanimous.* Discussion followed.

The Town Administrator and Selectboard next talked about requiring worker's comp insurance from sub-contractors which currently was a Town requirement even if the job was considered small. VLCT insurance required it as well. Coleman would contact VLCT for further clarification. The Selectboard authorized Coleman to go ahead; *motion by Isaacs; seconded by Schwartz; unanimous.*

OLD SNOW VALLEY ROAD UPDATE:

The Selectboard discussed the intersection of Old Snow Valley Road and Routes 11/30. The road project foreman had stated they planned to level the entrance to make it easier and safer to turn right from Old Snow Valley onto Route 11/30 and vice-versa.

ADMINISTRATIVE/CORRESPONDENCE:

1) A Brattleboro Development Corp. meeting was scheduled for 11/7.

2) The Selectboard briefly discussed their decision to take no action relative to a class action suit re: sale of opioids in Vermont.

WARRANT:

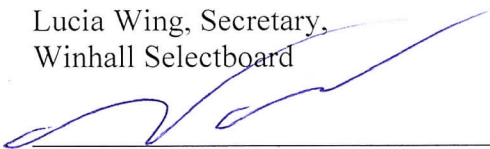
After review, the Selectboard approved warrant #11/06/19 as presented; *motion by Coleman; seconded by Isaacs; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S):

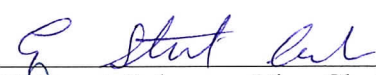
After review, the Selectboard approved the minutes of October 16, 2019 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 6:45 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary,
Winhall Selectboard



Bill Schwartz, Chair



E. Stuart Coleman, Vice-Chair



Julie Isaacs, Member