

**Town of Winhall Selectboard  
Bondville, Vermont 05340  
Meeting Minutes for Wednesday, November 2, 2016**

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**PRESENT:** Stuart Coleman, Bill Schwartz, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

**ALSO IN ATTENDANCE:** Julie Isaacs, Travis Dobson, Alexandria Bosna, Win Clark & Archie Clark, Wesley Ameden

**CALL TO ORDER:** Coleman called the meeting to order at 5:00 PM at the Town Hall in Bondville.

***Glabach made the motion to add an access permit to the agenda; seconded by Schwartz; unanimous.***

**PUBLIC COMMENTS:** *Julie Isaacs (Lower Taylor Hill resident) came before the Selectboard voicing concerns about Lower Taylor Hill Road remaining one-way. Other residents who lived on the road also felt the same; Alexandria Bosna voiced her concerns about the dangers involved in a two-way road; discussion followed. Travis Dobson asked about the process. Coleman responded that the Selectboard had not made a decision relative to the road; they would review it carefully after the bridge was open.*

**POLICE/FIRE/RESCUE REPORT:** (No report)

**HIGHWAY & ROADS REPORT:** Dryden reported Hunter Excavating had contacted him about crossing French Hollow with a skidder after it was frozen re: private logging job; Hunter promised to fix any problems that might occur; ***motion by Schwartz to approve; seconded by Glabach; unanimous.*** Dryden would keep the Selectboard informed. Dryden reported on Town road snowplowing relative to the recent snow storm which he stated was tricky. Dryden would contact the State about input relative to Lower Taylor Hill Road and making it two or one-way; discussion followed. Dryden had concerns about the approach to the Lower Taylor Hill Bridge this winter relative to paving or leaving it dirt; salting was necessary to make the curve safe. The Town Administrator would contact the bridge contractor to discuss paving before winter or not. Dryden reported the salt shed was full. Discussion followed about how the fuel depot was working; response- worked well.

**TRANSFER STATION REPORT:**

Bushee reported he had contacted Travelers Insurance who had recently inspected the boilers and air compressor at the Transfer Station to make sure all was safe. Bushee reported he had spoken to a contractor about the Transfer Station office relative to the roof leaking, insulation, and heat loss. Bushee had received a quote for a propane heater unit installed at \$1,862 and \$1,500 to fix the insulation and roof; discussion followed about Irving Fuel as the sole source vendor in Town relative to installing the propane heater versus another vendor. In the meantime, Bushee would get two more quotes for fixing the insulation and roof. Bushee reported he had changed to Good Will for clothing distribution and contribution. He reported that 68,000 pound of electronics had been hauled away. Discussion followed about other towns leaving the Windham Solid Waste District.

**FACILITIES REPORT:**

**School:** Bushee reported the back door locks at the Mountain School had been replaced after the break-in. The Mountain School would like the front door locks replaced as well; discussion followed about who was responsible for cost. The Selectboard agreed to wait.



Library: Coleman reported several trees at the Library needed to be cut; Coleman had contacted Homestead for an estimate.

Fire Station: Bushee reported the stumps would be extracted at the Fire Station. Windows had not been replaced; the riser would be installed.

**SURVEILLANCE CAMERAS & RASPBERRY HILL ROAD CULVERT: AWARD BIDS:**

1) After review, *Glabach made the motion to approve the bid from MEI Systems Integrators for surveillance cameras at the Town Garage and Transfer Station for a cost of \$9,054; seconded by Schwartz; unanimous.* Discussion followed about coverage, live feed, and signage. The Town Administrator would draw up a contract for signatures.

2) Four bids for metal culverts on Raspberry Hill Road were submitted: Ameden Construction- \$185,000; Clark & Sons- \$172,410; Griffin & Griffin- \$219,000; and Daniels Construction- \$229,875. Concrete culvert bids, also submitted, included: Ameden- \$225,000; Griffin- \$274,000; Daniels- \$267,675; Weaver Excavating- \$255,000; and Hunter Excavating- \$350,000. Discussion followed about the differences between metal and concrete culverts, which lasted longer, and how long it would take to install. Grant money from the State (\$130,000) was available. After review, *Coleman made the motion to award the metal culvert bid to A.S. Clark & Sons for \$172,410; seconded by Glabach; unanimous.* The Town Administrator would draw up a contract for signatures. The project would begin in July, 2017.

**READ ROAD UPDATE:** The Selectboard had received information for Class 4 roads but agreed they would take more time to study the information.

**LOWER TAYLOR HILL BRIDGE: UPDATE:** Lower Taylor Hill Bridge steel would arrive November 9<sup>th</sup> for installation.

**MOUNTAIN SCHOOL UPDATE:** On November 1, 2016, the Selectboard signed all the contracts with the Winhall School Board relative to the sale of the school building to the Town of Winhall. Discussion followed about a date for the vote and informational flyer. Schwartz and Stark would work on the flyer.

**TOWN PLAN ADOPTION:** After review, the Selectboard adopted the Winhall Town Plan as revised; *motion by Schwartz; seconded by Glabach; unanimous.*

**ACCESS PERMITS:** After review the Selectboard signed the Completion Certificate for Bruce Mack, #116 French Hollow Road. After review, the Selectboard approved an access permit for Alison Kallman, #8 Stone House road (High Meadow); *motion by Schwartz; seconded by Glabach; unanimous.*

**OLD TOWN HALL UPDATE:** The Selectboard agreed that the next step would be to contact Cotton Architects to finish the design before the project went out to bid. The Town Administrator would communicate with him.

**NEW BUSINESS: EMPLOYEE HOLIDAY BONUSES:**

After review, the Selectboard approved the Town of Winhall holiday bonus list which included the Winhall Planning Commission and Zoning Board of Adjustment; *motion by Schwartz; seconded by Glabach; unanimous.*

**PAYORDERS:** After review, the Selectboard approved warrant #11/2/16 as presented; *motion by Glabach; seconded by Schwartz; unanimous.*

**APPROVAL OF PAST MEETING MINUTE(S)**: After review, the Selectboard approved the minutes of October 19, 2016 as amended and November 1, 2016 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 7:20 PM; *motion by Schwartz; seconded by Glabach; unanimous.*

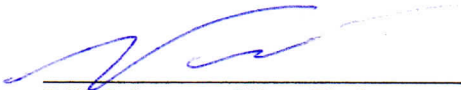
Meeting minutes respectfully submitted by,

Lucia Wing, Secretary  
Winhall Selectboard



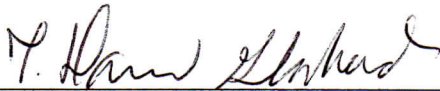
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E. Stuart Coleman, Chair



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Bill Schwartz, Vice-Chair



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David Glabach, Member