

**Town of Winhall Selectboard  
Bondville, Vermont 05340  
Meeting Minutes for Wednesday, November 1, 2017**

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**PRESENT:** Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark, (Town Administrator); Trevor Dryden (Roads), Scott Bushee (Facilities)

**ALSO IN ATTENDANCE:** Andy Gluss, David Brenner (Martello Brothers)

**CALL TO ORDER:** Schwartz called the meeting to order at 5:04 PM.

**PUBLIC COMMENTS:**

Andy Gluss, Bondville Concert Committee, came before the Selectboard to talk about starting a summer concert series at the Bondville Fairgrounds; the concert series would require an Act 250 Permit and insurance. Gluss had talked with the Industrial Society who was supportive of the idea. Gluss talked about where the proceeds might go; he suggested several charities in the area including the Library, Winhall Food Pantry, Grace Cottage, and Community Center. Gluss stated sponsorships would financially help the concert series; he also asked the Selectboard to consider money in this year's budget. Gluss would come back to the Selectboard when he had a more definitive plan.

**OLD TOWN HALL CONSTRUCTION UPDATE:**

David Brenner, Martello Brothers, came before the Selectboard to talk about the elevator variance; a meeting was not scheduled until December 12<sup>th</sup>; discussion followed about what he might do to get ready for installation. Brenner could start with some construction of the elevator shaft in anticipation of the variance getting approved. Elevator installation might also require an engineer to step in. Brenner reported there were some front entry issues which he would take care of; the Selectboard agreed to use composite material on the first floor instead of replacing the carpet; composite material would be much harder. Brenner also discussed lighting; heat in the tower; exit doors; and exterior siding, etc. which was almost finished. He would submit any additional costs to the Selectboard. Brenner's contract expired on 11/1/17. After discussion, the Selectboard agreed to extend the contract with an expiration date thirty (30) days after installation of the elevator; *motion by Coleman; seconded by Glabach; unanimous.*

**POLICE/FIRE/RESCUE: REPORT:** (No report)

**MUNICIPAL ROADS PERMIT GRANT PROJECTS:**

Dryden reported that he, the Town Administrator and the Windham Regional Representative had met and reviewed Town roads. The Representative had reported that she noted no major infractions relative to Town roads; she had suggested culvert upgrades- (3) on Kendall Farm Road and (6) on Todd Hill Road. The Highway Department, with funding from the Windham Region, would start those culvert projects in the spring. The Town Administrator would get back to the WRC and firm up funding.

**OTTER CREEK ENGINEERING: ACCESS ROAD: DISCUSSION:**

Dryden reported the cost to hire a boring contractor to test the bottom of the Access Road would be more money than originally anticipated- new cost \$3,900 for the borings; discussion followed about Winhall and Stratton providing traffic control to cut down the cost for hiring the boring contractor. Discussion followed about money in the budget for work on the Access Road in the future and replacement of the sidewalks in Bondville; funds were available in the municipal facilities reserve fund.

**ROAD & HIGHWAY REPORT:**

1) Next the Selectboard discussed the Fuller paving job on driveways on Upper Taylor Hill Road; residents on the road had voiced concerns regarding grading. Coleman, Glabach, and Dryden had reviewed the driveways and confirmed the grading problems had been fixed; discussion followed.

2) Dryden reported the new Town truck was in the shop for plow, fitting, etc. It would be ready by the end of month in time for the winter season. Dryden asked about the Old Town Hall vault door currently stored in the Town garage; Coleman suggested listing it for sale for \$1,500 on Craigslist. Dryden and the Selectboard also discussed guardrails and the culvert on Cranberry Hill Road.

**TRANSFER STATION REPORT:**

Bushee asked the Selectboard for authorization to fix the inside of the new salt shed so salt could slide down the sides and not get stuck on the sills that currently existed; the cost to fix it was \$1,250; *motion by Schwartz; seconded by Coleman; unanimous.* Bushee reported he would like Beck Engineering to inspect the electronics building to see if the current roof could be beefed up. Bushee had a roof estimate for a revised structural truss plan for heavier loads which was very expensive. *Glabach made the motion to go ahead with Beck; seconded by Coleman; unanimous.*

**FACILITIES REPORT:** (No report)

**BUDGET FY 18-19: DISCUSSION:**

The Selectboard reviewed the proposed 18/19 budget prepared by the Town Administrator. Dryden brought up the River Road widening project which had not been specifically budgeted for 18/19. It would cost approx. \$3,000-\$4,000; the project would get underway in the spring. Dryden reported salt prices had gone down; as a result, the budget for salt could be reduced by \$15,000; Dryden stated he would like to fill the new salt shed by FY 18/19 to reduce salt costs even more. The Selectboard discussed the budgeted upgraded highway equipment including purchase of the new utility Town truck and plow. Next the Selectboard and Town Administrator discussed the surplus of \$769,000 and where to distribute it. The police budget had been submitted by Chief Whitesell; all seemed in order. Other department heads had also submitted budgets for FY 18/19. Bushee reported a large window at the Transfer Station would have to be replaced which he had not specifically budgeted. \$10,000 was available for that purpose in the budget.

**CORRESPONDENCE:** (None)

**PAYORDERS:** After review, the Selectboard approved payorder/warrant #11/01/17 as presented; *motion by Coleman; seconded by Schwartz; unanimous.* In addition, the Selectboard voted to accept Homestead's bid for \$4,950 to maintain the sidewalks in Bondville during the winter; *motion by Glabach; seconded by Coleman; unanimous.*

**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the minutes of October 25, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 7:10 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

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Bill Schwartz, Chair

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E. Stuart Coleman, Vice-Chair

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David Glabach, Member