

Town of Winhall Selectboard
Meeting Minutes for Wednesday, October 25, 2017

PRESENT: Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator), Scott Bushee (Facilities), Trevor Dryden (Roads)

ALSO IN ATTENDANCE: Pat Moyna (Stratton), Kelly Pajala, Craig Jewett & Robert Clark (Otter Creek Engineering), Jeff Woszczak

CALL TO ORDER: Schwartz called the regular meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: KELLY PAJALA:

Kelly Pajala came before the Selectboard introducing herself as the new candidate for State Representative. She hoped to be appointed by the Governor to take over from State Representative Oliver Olsen who was stepping down. Olsen represented Winhall. The Selectboard welcomed her and looked forward to her appointment by the Governor.

POLICE REPORT: (No report)

HIGHWAY REPORT:

1) Dryden reported driveways on Upper Taylor Hill were mostly finished; some Winhall residents had complained; there was still some touch-up work to be done; Dryden had put down gravel to try to level out the aprons to driveways. Discussion followed relative to dust. Dryden stated he had put down calcium chloride on West Hill Road and other Town roads to reduce dust. The Selectboard agreed to have Coleman and Glabach meet with Dryden on Upper Taylor Hill at 7:00AM on 10/26/17 to evaluate the driveways and find a solution; ***motion by Schwartz; seconded by Glabach; unanimous.***

2) Next Dryden reported guard rails were required for safety purposes at the intersection of South Road and Winhall Hollow; cost \$7,700. Dryden would get a contract. Dryden reported striping was required on the Access Rd, Upper Taylor Hill, and Winhall Hollow Road. The new Town truck had been delivered and would be outfitted with plow, etc. prior to winter.

3) Dryden reported truck traffic had increased on Lower Taylor Hill Road; discussion followed. Discussion followed about replacing the old backhoe and trade-in. Purchase of a new backhoe was underway.

OTTER CREEK ENGINEERING: REPORT:

1) Access Road: Craig Jewett & Robert Clark, representing Otter Creek Engineering, presented several options relative to repairing the lower portion of the Access Road. A fix would be to install an underdrain system to alleviate the soft spot. The Selectboard agreed that it was too late in the season to start any serious work; Dryden would put down cold patch temporarily to get the road thru the winter. Discussion followed about fixing the uphill left side; pricing for 250 ft.; probes, borings, and core samples. After review ***Coleman made the motion to hire a boring contractor and get some core samples of the road by this fall; seconded by Glabach; unanimous.*** Otter Creek Engineering would compile a report. Discussion followed about hiring a boring contractor, find out cost, and traffic control impacts. The Town Administrator and Otter Creek would come up with an amended contract to include the above.

2) Lower Taylor Hill: Otter Creek submitted engineering reports for both roads; their recommendation for Lower Taylor Hill Road was to make it one-way down which was both the safest and least expensive option. The cost to make it two-way would involve expensive road improvements; the improvements going down would make more sense to the Town. Discussion included: the bridge- which could support a tractor trailer or bus; vehicular maneuverability downhill easier than going up a steep hill; installation of guard rails on the curve before the bridge; clearing trees back; upgrading the road over time and making it safer; installing speed bumps;

more signage; paving areas; shoulders; and keeping the road more confined and not make it wider; traffic would go slower. The Selectboard thanked Otter Engineering for attending the meeting.

TRANSFER STATION REPORT:

Bushee reported he had received an estimate of \$35,000 to rebuild the electronics building and move it across the road; Bushee felt it was a lot of money; the electronics building did need a required fire proof roof to get a fire & safety permit and meet necessary State codes. Bushee would proceed the project.

FACILITIES REPORT:

1) Bushee reported a new air conditioning system would be installed downstairs in the Town Hall; the salt shed at the Transfer Station was on schedule and would be finished next week; a door had been ordered for the Transfer Station office; an RFP for both winter plowing and summer maintenance would go out for bid.

2) After discussion with Bushee, the Selectboard agreed to install the propane tank above ground at the Community Center for easier access.

3) After discussion with Bushee, the Selectboard agreed to include mowing the Library area in the summer maintenance bid. Discussion followed about Homestead using the Library for employee parking.

4) Bushee reported Winhall Hazard Day at the Transfer Station was very successful.

SOLID WASTE IMPLEMENTATION PLAN: PUBLIC HEARING #2:

At 6:00 PM, the Selectboard opened the public hearing relative to the above; no members of the public were present. At 6:05 PM the Selectboard closed the public hearing.

LISTERS REPORT:

Wing reported the Lister office had been reorganized and was operating more efficiently. Doug Poulter, newly elected Winhall Lister, was busy at work finding better systems to run the office. He had completed the task of entering (90) PTR's into the NEMRC system. The Lister Board along with Gary Fournier had spent a day evaluating property in the field. The Lister Board had earmarked approx. (30) properties involving a variety of improvements thru zoning permits- new construction, incomplete construction, garages, additions, decks, etc. which would be entered into the CAMA system prior to April 1, 2017. Those homeowners would be notified about a change of assessment if applicable. Wing would keep the Selectboard updated.

EXECUTIVE SESSION:

At 6:35 PM the Selectboard voted to go into executive session to discuss personnel matters; motion by Coleman; seconded by Glabach; unanimous.

At 7:00 PM the Selectboard voted to come out of executive session. Motion by Coleman; seconded by Glabach; unanimous. No decisions were rendered.

LIQUOR BOARD HEARING:

At 7:05 PM the Selectboard closed the SB meeting and opened the Liquor Board Meeting. After review, the Liquor Board approved a first class, second class, tobacco & restaurant liquor license for Winhall Base Operations LLC (former Outback Restaurant); *motion by Coleman; seconded by Glabach; unanimous.* Discussion followed about outside music in the future; Jeff Woszczak, restaurant owner, would have to come back to the Selectboard for a license for that use.

OLD TOWN HALL: CONSTRUCTION UPDATE:

Coleman reported the electrical work over the old vault needed to be completely refurbished Dave Brenner would remove the false ceiling; straighten out the electrical issues; and get a price for the Selectboard. Fire &

Safety concerns in the building had to be brought up to code before a report would be executed. Brenner's Contract expired Tues., October 31st.

READ ROAD/LEGAL TRAILS:

Read Road and the legal Town trail had been closed by Hunter Excavating without a permit to work in the Town right-of-way. Discussion followed about how many legal trails were in the Town of Winhall.

BUDGET:

The Town Administrator reported she had met with Town department heads relative to the upcoming budget for FY 18/19. The Selectboard would discuss any concerns or questions they had about budget numbers at the next Selectboard meeting on Nov. 1st.

ADMINISTRATIVE REPORT:

The Town Administrator reported the Town had been reimbursed for the culvert installation project on Raspberry Hill Road.

CORRESPONDENCE:

The Selectboard had been notified about a logging project in the old Winhall Ski Bowl; logging trucks would use the ROW entrance off Route 30.

WARRANTS & PAYROLL:


After review, the Selectboard approved payroll/warrant #10/18//17 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTES:

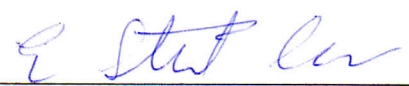
After review, the Selectboard approved the minutes of October 4, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 7:45 PM; *motion by Glabach; seconded by Coleman; unanimous.*

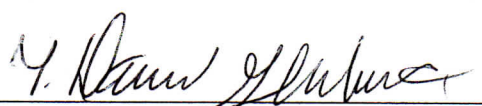
Lucia Wing, Secretary
Winhall Selectboard



William Schwartz, Chair



Stuart Coleman, Vice-Chair



Dave Glabach, Member