

**Town of Winhall Selectboard  
Bondville, Vermont 05340  
Meeting Minutes for Wednesday, October 4, 2017**

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**PRESENT:** Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark, (Town Administrator); Jeff Whitesell (Police), Trevor Dryden (Roads)

**ALSO IN ATTENDANCE:** Amos Kempton & Bruce Martin (VTrans), David Brenner, Emily Davis (WRC Planner)

**CALL TO ORDER:** Schwartz called the meeting to order at 5:04 PM.

Added to the agenda: Listers E&O Certificate and backhoe bids; *motion by Coleman; seconded by Schwartz; unanimous.*

**PUBLIC COMMENTS:** (None)

**VTRANS: ROUTE 30 CULVERT PROJECT:**

*Bruce Martin & Amos Kempton* (project designer), representing the Vermont Agency of Transportation, came before the Selectboard to talk about replacing, rebuilding, and redesigning a culvert on Route 30 across from the old fire building in Bondville; the project was tentatively scheduled for next summer. Discussion included location; preserving an old stone wall; accelerating installation of the culvert; completely closing the road for three days; impacts on traffic; owner easements and permission; clearance for utility poles to be moved; scheduling and timelines. After review, *Coleman made the motion to support the project; seconded by Glabach; unanimous.*

**WINDHAM REGIONAL COMMISSION: MUNICIPAL ROADS GENERAL PERMIT/GRANT PROGRAM: INFORMATIONAL:**

*Emily Davis*, Windham Regional Commission Planner, came before the Selectboard to talk about municipal roads- general permits and ensuing grants. Davis gave an overview of the above; water quality, sedimentation, and erosion relative to municipal roads were primary concerns. The Town of Winhall had applied for a \$12,000 grant for the purpose of fixing up some Town roads. Discussion included drainage; road stabilization; berms & ditches; timelines; and establishing good crowns on roads. Dryden, Davis, and Glabach would drive around and earmark Winhall roads that would benefit the most from grant money. The Town Administrator would organize scheduling with Davis, WRC.

**OLD TOWN HALL UPDATE:**

*Dave Brenner* came before the Selectboard to update the Board on old Town Hall progress. Discussion included adding a load bearing wall in the vault area; the Selectboard agreed; Brenner would get a price for a change order. The Selectboard also discussed a vertical lift quote for \$29,000; \$17,000 had been budgeted; Coleman stated he had applied for a variance from the Elevator Board in hopes of alleviating some of the State requirements. In the meantime, the Town Administrator would investigate other companies in Vermont for lower bids for vertical lifts.

**POLICE/FIRE/RESCUE: REPORT:**

The Selectboard and Chief Whitesell discussed the September police report including traffic tickets and warnings; property watch concerns; false alarms; animal control issues; medical assists; and law incidents in and around Winhall and the Stratton Mt. Resort. Whitesell added there had been a burglary on Stratton Mountain still under investigation; cruiser #1 needed to be replaced; discussion followed. Whitesell and the Selectboard discussed the application for a Federal grant for the additional police officer; the grant was in the amount of \$125,000 for 3 years. Discussion followed about speeding fines. The Selectboard and Whitesell discussed enforcing Lower

Taylor Hill Road- one-way or two-way and police fines. The Selectboard asked Chief Whitesell to review rules on fines. Minus Zero (Stratton Mt. event) potentially was going to Mt. Snow; they had bounced a check but issued a second which was ok; the location of the event was still up in the air. Stratton would keep Winhall posted. Coleman reported the Winhall School Board was asking the Police Department to keep an eye on the Mountain School residency situation in Winhall. The issue was a school matter and not a Selectboard matter.

#### **SUPERVISOR EVALUATIONS- FACILITIES MANAGER- EXECUTIVE SESSION:**

At 6:35 PM the Selectboard voted to go into executive session to hold a supervisor evaluation for Scott Bushee, Facilities Manager; *motion by Schwartz; seconded by Glabach; unanimous.* At 6:45 PM the Selectboard voted to come out of executive session; *motion by Coleman; seconded Glabach; unanimous.*

#### **SOLID WASTE IMPLEMENTATION PLAN: PUBLIC HEARING #1:**

Schwartz opened the public hearing at 6:50 PM. No members of the public were present. After review, the Selectboard made no changes to the document as written; the SB closed the public hearing at 7:00 PM.

#### **TOWN-OWNED PROPERTY SALES:**

The Selectboard discussed selling its lot in Stocker Acres to a second interested party; discussion followed as to price and procedure. The Town Administrator would get all the necessary details.

#### **LISTER DEPARTMENT E&O:**

After review, the Selectboard approved the E&O Certificate for Kacie & Christopher Howe, #13 Road to Mill Brook; *motion by Coleman; seconded by Glabach; unanimous.*

#### **ROAD & HIGHWAY REPORT:**

1) John & Susan Ligos, #14 Nearing Road had voiced concerns about debris in nearby ditches and water running onto their property; Coleman had taken a look and did not find that Nearing Road was causing a problem; the Town Highway Foreman needed to contact the property owner and explain the situation.

2) After review, *Coleman made the motion to lease/purchase the John Deere backhoe from Nortrax along with the LED package for \$116,750 after trade-in; seconded by Schwartz; unanimous.* Discussion followed. The Town Administrator would begin the process and follow thru. The new Town truck/plow ready for shipment from South Carolina to Patriot, Westminster, Vermont for inspection and outfitting.

3) The Selectboard discussed the Fuller paving job on driveways on Upper Taylor Hill Road; residents on the road had voiced concerns regarding grading. Coleman would take a look and assess the situation and then follow up with the Highway Foreman.

#### **TRANSFER STATION REPORT:**

Coleman reported the roof was finished on the 4-bay garage; Dennis Roy would start renovations to the office shortly; the salt shed was currently under construction- first trim then metal; Bushee reported the electronic building was also underway; however, it required a revised structural truss plan for heavier loads.

#### **FACILITIES REPORT:**

Bushee reported a new manhole was required at the Fire Station.

#### **RASPBERRY HILL CULVERT UPDATE:**

Coleman reported he had inspected the culvert on Raspberry Hill Road; it had been installed according to the plans; the Town had made the final payment.

**CORRESPONDENCE:**

1) After review of a letter submitted by Anne Hayes, *Coleman made the motion to abate the municipal portion of the penalty fee as a result of a late Homestead filing; seconded by Glabach; unanimous.*

2) Brattleboro Development Credit Core was looking for an appropriation from the Town of Winhall; the Town Administrator would contact them and inform them of the petition process for such matters.

**PAYORDERS:**

After review, the Selectboard approved payorder/warrant #10/03/17 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

**APPROVAL OF PAST MEETING MINUTE(S):**

After review, the Selectboard approved the minutes of September 20, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

**EXECUTIVE SESSION:**

At 7:45 PM the Selectboard voted to go into executive session to discuss personnel issues; *motion by Coleman; seconded by Glabach; unanimous.* At 8:00 PM the Selectboard voted to come out of executive session; *motion by Glabach; seconded by Coleman; unanimous.* No decision was rendered.

As there was no other business, the meeting was adjourned at 8:10 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

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Bill Schwartz, Chair

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E. Stuart Coleman, Vice-Chair

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David Glabach, Member