

Town of Winhall Selectboard
Meeting Minutes for Wednesday, September 20, 2017

PRESENT: Bill Schwartz (Absent), Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Absent), Scott Bushee (Facilities), Trevor Dryden (Roads)

ALSO IN ATTENDANCE: Craig Jewett & Robert M. Clark (Otter Creek Engineering), Pat Moyna (Stratton)

SITE VISIT(S): STRATTON ACCESS ROAD & LOWER TAYLOR HILL:

1) At 4:00 PM, the Selectboard, (Bill Schwartz absent) along with Trevor Dryden (Roads), Lucia Wing, (Secretary), Pat Moyna (Stratton), and Otter Creek Engineering met at the corner of Route 30 and the Access Road. The purpose of the site visit was to review a portion of the Access Road near its intersection with Route 30; the road required repair. Discussion at the site included a pronounced soft spot, cracked pavement, drainage and spring issues from across the road, traffic impacts, winter run-off, and grade of the road. The Selectboard and the engineers talked about tearing up a section of the road to see what was underneath; the traffic impacts making the road one-way during construction; and equipment to do it. It was clear the road needed a fix prior to ski season and the winter months.

2) Next the Selectboard and those present, drove to the intersection of Lower Taylor Hill and the Access Road. The purpose of the site visit was to review Lower Taylor Hill Road relative to making it a one-way or two-way road. The Selectboard and engineers reviewed the road in three different locations-intersection, middle, and bridge. Discussion included guard rail benefits, widening some sections of the road, and public input. The engineers would put together a preliminary report fairly quickly with their recommendations. The Selectboard thanked Otter Creek Engineering for their input and looked forward to receiving the report.

CALL TO ORDER: Coleman called the regular meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: (None)

SUPERVISOR EVALUATIONS:

As Bill Schwartz was unable to attend the Selectboard meeting, the Board agreed to delay the supervisor evaluation for Scott Bushee, Facilities Manager until the following meeting.

POLICE REPORT: (No report)

HIGHWAY REPORT:

Coleman reported some of the residents on Upper Taylor Hill Road had questioned him about paving driveway entrances as a result of replacing several culverts on Upper Taylor Hill; the project would be finished shortly.

TRANSFER STATION REPORT:

Bushee reported a change order was required for the salt shed project in the amount of \$1,058.00 for additional plywood; discussion followed that construction of the salt shed was well within budget. After further review, *Coleman made the motion to approve the change order as presented; seconded by Glabach; unanimous.*

FACILITIES REPORT: (No report)

OLD TOWN HALL: CONSTRUCTION UPDATE:

Coleman reported the foundation was poured and sealed; the drainage on the perimeter of the building inside and out had been installed and backfilled. The structure was back down on the new foundation. There were a couple of items that required change orders: hole in the front foyer where the vault had been installed; carrying beam

under the back corner of the side entry; and the wire that runs the lights on the Route 30 bridge was not up to code and would have to be switched out. The Selectboard discussed what to do with the dirt around the Town Hall; two individuals were interested in taking the dirt off-site. The Selectboard agreed as long as the dirt was used for private use, not sold, and the area thoroughly cleaned-up. After discussion, the Selectboard approved Steve Avison to be assistant Clerk of the Works while Coleman was absent; *motion by Glabach; seconded by Coleman; unanimous.*

TOWN-TOWNED PROPERTY SALES:

As the Town Administrator was absent, the Selectboard agreed to delay conversation relative to Town-owned property until the following meeting.

RASPBERRY HILL CULVERT: UPDATE

Coleman reported the culvert had been installed; Glabach made the observation that the road appeared narrow in the culvert area. The Selectboard would have a final inspection before approving final payment.

ADMINISTRATIVE UPDATE: No financials

CORRESPONDENCE:

1) The Selectboard reviewed a letter from resident Ann Hayes who was asking the Town for forgiveness of penalty fees incurred by a late 2016 Homestead filing. She had undergone unusual medical trauma. The Selectboard made no decision, but would take it under advisement.

2) The Selectboard reviewed a memo from the Forest Service relative to increasing or establishing fees at the following areas: Grout Pond and Hapgood Pond Recreation Area.

WARRANTS & PAYROLL:

After review, the Selectboard approved payroll/warrant #09/20/17 with the exception of the Raspberry Hill culvert invoice; the Selectboard would like to inspect the culvert first before approving final payment; *motion by Coleman; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTES:

After review, the Selectboard approved the minutes of September 6, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 6:10 PM; *motion by Glabach; seconded by Coleman; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard

William Schwartz, Chair

Stuart Coleman, Vice-Chair

Dave Glabach, Member