

Town of Winhall Selectboard
Meeting Minutes for Wednesday, September 19, 2018

PRESENT: Bill Schwartz, Stuart Coleman; Julie Isaacs (Absent), Lucia Wing (Secretary); Scott Bushee (Facilities), Trevor Dryden (Roads)

MEMBERS OF THE PUBLIC: Kristin Brooks & Laura Sibia (Brattleboro Development Credit Corp.)

CALL TO ORDER:

Schwartz called the meeting to order at 5:04 PM at the Town Hall.

PUBLIC COMMENTS: BRATTLEBORO DEV. CREDIT CORP.

Kristin Brooks, Talent Specialist and Laura Sibia, Director of Regional Strategies, came before the Selectboard to talk about planning strategies for the Brattleboro Dev. Credit Corp., a company dedicated to enhancing economic development in Vermont thru connecting people with opportunity in the Windham Region. Sibia explained it was the company's mission to help create new businesses, jobs, and opportunities; connect towns, non-profits and existing businesses with the resources they needed to grow; and increase and establish a shared work force thru recruitment and training. Brattleboro Credit Corp. was looking to municipalities within its region to contribute \$3 per resident. The Selectboard recommended the company petition Winhall for an appropriation (approx. \$3,000) at Town Meeting in March. After further review, *Coleman made the motion to add a new line item to the budget; seconded by Schwartz; unanimous.*

POLICE REPORT: (No report)

HIGHWAY REPORT:

1) Dryden reported the line striping proposal submitted by D & L Safety was for \$10,728.56 slightly higher than the \$10,500 limit set by the Selectboard. The Access Road had been eliminated from the bid as requested. After discussion, *Coleman made the motion approving the above proposal; seconded by Schwartz; unanimous.* Dryden suggested increasing the budget for line striping.

2) The Selectboard asked Dryden to review and approve bills every Monday morning so the Town would not incur any late charges.

3) Dryden and the Selectboard discussed McLellan's sand yardage which had not yet been corrected; the loads did not meet the required yardage the Town was paying for. It needed to be resolved. Dryden stated he would take care of it.

4) The Selectboard discussed the status of River Road. The Town had received two (2) bids for paving; one for \$39,192 from Fuller Sand & Gravel; the second from Pike Industries @ \$35,628.25. After review, *Coleman made the motion awarding Pike Industries the bid; seconded by Schwartz; unanimous.* The Winhall Highway Department would prepare River Road for paving by taking care of banks and ditching.

5) Dryden reported that one of the Town trucks needed repair; it was under warranty; new tires would be put on the grader. Coleman reported a meeting was scheduled for Oct 25th at 10am regarding the Route 30 paving project and culvert replacement located at the old fire station.

TRANSFER STATION REPORT:

1) Bushee reported he had received two quotes for the electronics building door; one from Overhead Door @\$6,403; the other from Ski Door @ \$4,950. After review, *Coleman made the motion to award the bid to Ski Door; seconded by Schwartz; unanimous.*

2) Bushee reported a theft had occurred at the electronics room; the thieves had been apprehended per cameras at the Transfer Station, and the stolen items returned.

3) Bushee reported the crew at the Transfer Station had been stripping electronics and putting the parts into the metal bin; it would lower the poundage charge for electronics. Bushee reported the final Hazardous Waste Day of the year was scheduled for October.

FACILITIES REPORT:

Bushee reported the Town Hall parking lot would be cracked sealed; Bushee would look at the Fire Station parking lot as well. Bushee and Avison would meet on-site to develop a list to include what was needed for the Fire Station for the upcoming budget year.

OLD TOWN HALL: CONSTRUCTION UPDATE:

Coleman reported the Old Town Hall parking area needed to be graded away from the building; discussion followed. Dryden stated the highway crew would clean up the material from the recent culvert replacements. Coleman reported the hardware for the locks had been installed, but the actual key codes had not yet been entered.

PERSONNEL & FACILITIES USE POLICY:

The Selectboard tabled the personnel & facilities use policies until they had time to review them with a full Board. Discussion followed about insurance coverage relative to meetings. Coleman would contact the VLCT for clarification.

E & O CERTIFICATE: O'TOOLE:

After review, the Selectboard approved the E&O Certificate for owners Daniel & Claire O'Toole- Span: 771-245-12065; *motion by Coleman; seconded by Schwartz; unanimous.*

APPROVAL OF PAST MEETING MINUTES:

After review, the Selectboard approved the minutes of September 5, 2018 and the special meeting minutes of Sept 13, 2018 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

WARRANTS:

After review, the Selectboard approved warrant #09/19/18 with the exception of the Kearley Fuel bill; *motion by Coleman; seconded by Schwartz; unanimous.*

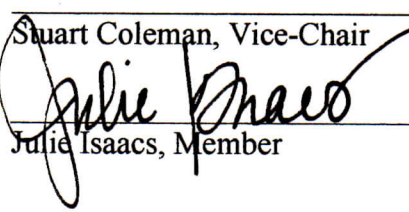
As there was no other business, the meeting was adjourned at 6:25 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary Winhall Selectboard



William Schwartz, Chair

Stuart Coleman, Vice-Chair



Julie Isaacs, Member