

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, August 16, 2017**

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**PRESENT:** Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator), Scott Bushee (Facilities)

**ALSO IN ATTENDANCE:** Al Feldon, Marcel Gisquet (WPC), Doug Poulter & Ray Guttroff (Listers)

**CALL TO ORDER:** Schwartz called the meeting to order at 5:00 PM at the Town Hall.

Additional agenda items included upcoming property tax sale and approve agreement between the Windham Regional Commission and the Winhall Planning Commission; *motion by Schwartz; seconded by Coleman; unanimous.*

**PUBLIC COMMENTS:**

*Al Feldon*, resident Piper Ridge, came before the Selectboard to discuss a solution for the bumps on Upper Taylor Hill Road; discussion included signage "Bumps Ahead." The Selectboard explained the bumps would be smoothed out by the end of August. Feldon thanked the Selectboard.

**WRC AGREEMENT:**

Gisquet submitted the contract between the Planning Commission and the Windham Regional Commission for services not to exceed \$3,520. Gisquet explained the WPC had reached out to the WRC for help in finalizing the revised Winhall Zoning Regulations. After review, the Selectboard approved and signed the contract with Windham Regional Commission; *motion by Coleman; seconded by Glabach; unanimous.*

**POLICE REPORT:** (None)

**HIGHWAY REPORT:**

The Selectboard discussed the apron at the entrance of Bromley Forest Road; the Highway Foreman was looking into it. The Selectboard felt the apron needed work but not necessarily immediately; one homeowner who lived nearby the entrance had complained.

**TRANSFER STATION REPORT:**

After review, the Selectboard adopted the Solid Waste Implementation Plan; *motion by Glabach; seconded by Coleman; unanimous.* Bushee reported building projects were underway; the base had been poured for the electronics building at the Transfer Station, and the footings and forms at the salt shed were finished; cement would be poured shortly. Bushee reported the swap shop would start closing at 3:30 PM, the gates at 3:50 PM. Bushee reported the Transfer Station might potentially close part of the day on 9/2/17 for a memorial service.

**FACILITIES REPORT:**

1) Bushee reported the air conditioner downstairs at the Town Hall was undergoing repair; the window had been fixed at the Fire Station; Comcast had replaced a modem; discussion followed about switching service from Comcast to Fair Point Communications; the Town Administrator would investigate.

2) Bushee reported the 17yr. old backhoe was failing quickly. John Deere was willing to offer a trade-in value of \$22,000; a new backhoe would cost approximately \$143,000. Discussion followed about leasing a backhoe for a year and finding the funds for the following budget year to buy it. There were plans to replace the backhoe for next year. Bushee recommended trying out several models. The Selectboard suggested drafting an RFP and putting it out to bid immediately; discussion followed about available monies in the equipment fund for the new Town truck and what would be left-over for a backhoe. After further review, *Coleman made the motion to draft the RFP re: backhoe and get it out to bid as quickly as possible; seconded by Glabach; unanimous.*



### **OLD TOWN HALL: CONSTRUCTION UPDATE:**

Coleman reported the Old Town Hall had been jacked-up; a perimeter drain would most likely be required; discussion followed about the Agency of Natural Resources' involvement. The vault was out; some timberwork underneath the building would be required.

### **EXECUTIVE SESSION:**

At 5:45 PM the Selectboard voted to go into executive session with the Board of Listers to discuss contractual matters; *motion by Coleman; seconded by Glabach; unanimous*. At 6:10 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Glabach; unanimous*. Out of executive session, the Selectboard accepted the recommendation of the Board of Listers to eliminate the Lister Administrator position; *motion by Schwartz; seconded by Coleman; unanimous*.

### **LOWER TAYLOR HILL ROAD: AWARD CONTRACT:**

After review, the Selectboard awarded the engineering contract to Otter Creek Engineering for \$3,900 to study Lower Taylor Hill Road; *motion by Coleman; seconded by Glabach; unanimous*. The Selectboard authorized the Town Administrator to sign the contract.

### **STRATTON ACCESS ROAD: AWARD CONTRACT:**

After review, the Selectboard awarded the engineering contract to Otter Creek Engineering for \$3,350 to study the intersection of Route 30 and the Access Road; *motion by Coleman; seconded by Glabach; unanimous*. The Selectboard authorized the Town Administrator to sign the contract.

### **UPCOMING TAX SALE ON 9/6/17:**

The Selectboard discussed the three (3) properties coming up for tax sale; those were Capen Flats (Dorothy Capen) and two (2) lots- #23 & #24 on Signal Hill Road "unknown owner." After review, *Schwartz made the motion that if no one bid up to the amount of the taxes owed the Town, the Town retained the right to purchase the parcels in the amount of the tax owed; seconded by Coleman; unanimous*.

### **SUPERVISOR EVALUATIONS:**

The Selectboard would schedule supervisor evaluations (4 of them) at the regularly scheduled Selectboard meeting on September 6.

### **ADMINISTRATIVE UPDATE & CORRESPONDENCE:**

1) FYI: financials

2) Susan Fox, resident on Slippery Fox Road, was inquiring about Town owned Lot(s) 25C & 26 Stocker Acres which abutted her property.

3) Schwartz reported that Bill Knupp, CEO Stratton Corp., had invited Town officials to attend an informal meet and greet with the new owners next Wednesday @3:30 PM to 5:30PM.

**OTHER BUSINESS:** Glabach commented that roadside mowing appeared delayed.

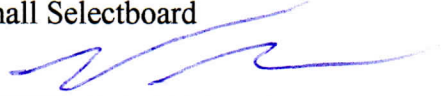
**WARRANTS & PAYROLL:** After review, the Selectboard approved payroll/warrant #08/16/17 as presented; *motion by Coleman; seconded by Schwartz; unanimous*.

### **APPROVAL OF PAST MEETING MINUTES:**

After review, the Selectboard approved the minutes of the Read Road Public Hearing on August 1, 2017 as presented; *motion by Coleman; seconded by Schwartz; passed (Glabach abstained)*. After review, the Selectboard approved the regular meeting minutes of August 2, 2017 as presented; *motion by Coleman; seconded by Glabach; unanimous*.

As there was no other business, the meeting was adjourned at 7:20 PM; *motion by Glabach; seconded by Coleman; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard



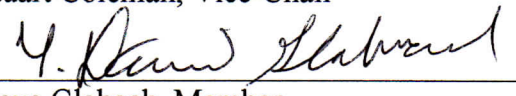
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William Schwartz, Chair



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Stuart Coleman, Vice-Chair



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Dave Glabach, Member