

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, August 7, 2019**

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**PRESENT:** Bill Schwartz, Stuart Coleman, Julie Isaacs, Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

**MEMBERS OF THE PUBLIC:** (None)

**CALL TO ORDER:** Schwartz called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**HIGHWAY REPORT:**

1) Dryden reported that line striping was finished on Upper Taylor Hill, Winhall Hollow, and Old Town Road(s). He stated that vacation time was coming up shortly for the highway crew; he gave dates. Residents in Town had commented that Town roads were in great shape from recent grading & roadside mowing. Dryden reported he had attended a recent seminar on improved management procedures and planned to attend more.

2) Dryden reported Lafayette had submitted guard rail proposals for a section of Pearl Buck Drive and a section of the Access Road in front of Intervale. There had been two recent vehicle accidents there. Dryden commented that guard rails on Pearl Buck could be difficult relative to plowing and de-icing. Residents on Pearl Buck were in favor of guard rails. Coleman and Dryden agreed to look at the road further and re-evaluate guard rail installation based on safety. The Selectboard agreed to approve the second proposal from Lafayette for guard rails on the Access Road for \$1,025; *motion by Coleman authorizing Schwartz to sign the contract; seconded by Isaacs; unanimous.* After further review, *Schwartz made the motion to tentatively accept Lafayette's proposal of \$2,230 for guard rails on Pearl Buck Drive once Coleman and Dryden have taken a second look and determined whether or not there would be a safety issue; seconded by Isaacs; unanimous.* The motorist's insurance should be responsible for reimbursing the Town for the 40 ft. of guard rails taken out in a vehicle accident near the High Meadow entrance; the Town Administrator would take care of the paperwork. Currently, there was \$8,000 for guard rails in the budget.

3) Dryden reported the highway crew had unplugged culverts and done some ditching on Old Snow Valley Road (class 4) as required to keep water flowing. Dryden also recommended two passes of roadside mowing to clear brush and help with the water flow; the Selectboard agreed; *motion by Coleman; seconded by Isaacs; unanimous.* The Town Administrator reported that she had been coordinating with VTrans about removing the steeper access to Old Snow Valley Road, per resident requests, and VTrans would be able to provide this work as part of the current Rt 11 paving project; the Selectboard agreed to eliminate the steeper access to Old Snow Valley Road.

4) Dryden reported Lower Taylor Hill Road would be closed temporarily except for local traffic while paving was underway on August 29<sup>th</sup>. Coleman reported he had met with Beck Engineering about elevations between the 4-bay and the Town garage relative to rebuilding a wall; the "man door" to the Town garage may be changed for fire and safety purposes.

**ACCESS PERMITS:**

After review, the Selectboard made the final access approval for Jordan Plachter, #51 Quarter Mile Road; *motion by Coleman; seconded by Isaacs; unanimous.* After review, the Selectboard approved an access permit for the owner at #86 Sylvan Ridge Road which included an 18" culvert replacement and ditching; *motion by Coleman; seconded by Schwartz; unanimous.*

**TRANSFER STATION & FACILITIES REPORT:** (No Report)

**TOWN MANAGER FORM OF GOVERNMENT:** (No discussion)

**ROAD COMMISSIONER:** (No discussion)

**LEASE AGREEMENTS WITH FIRE & LIBRARY:** (In process)

**ADMINISTRATOR/CORRESPONDENCE:**

The Selectboard reviewed a publication from the Lake Champlain Committee- "Lessons from the Floods."

**APPROVAL OF PAST MEETING MINUTES:**

After review, the Selectboard approved the minutes of July 17, 2019 and Emergency Meeting minutes of July 29, 2019 as presented; *motion by Isaacs; seconded by Coleman; unanimous.*

**WARRANTS:**

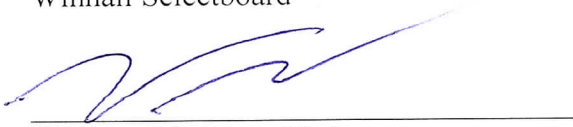
After review, the Selectboard approved warrant 08/7/19 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*


**EXECUTIVE SESSION**

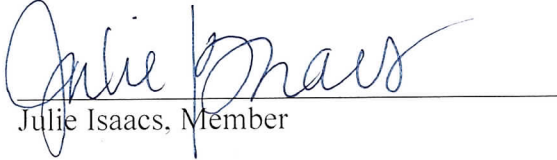
At 6:05 PM the Selectboard voted to go into executive session to discuss personnel & contractual matters; *motion by Isaacs; seconded by Coleman; unanimous.* The Selectboard came out of executive session at 6:20 PM; *motion by Coleman; seconded by Isaacs; unanimous.* Out of executive session the Selectboard agreed to respond to the letter from the Stratton/Winhall Fire District and invite them to a regular Selectboard meeting for further discussion; *motion by Isaacs; seconded by Schwartz; unanimous.* The Selectboard agreed to hold an Emergency Meeting with the Highway Department on Friday, August 9, 2019 at 10:00 AM; *motion by Isaacs; seconded by Coleman; unanimous.*

As there was no other business, the meeting was adjourned at 6:25 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

  
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William Schwartz, Chair

  
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Stuart Coleman, Vice-Chair

  
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Julie Isaacs, Member