

**Town of Winhall Select Board**  
**Meeting Minutes for Wednesday, August 4, 2021 (in-person)**

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**PRESENT:** Stuart Coleman, Bill Schwartz, Lissa Stark (Town Administrator), Trevor Dryden (Roads)

**IN ATTENDANCE:** Dorothy and Peter Farrell, Justin Kojak, Martina Barnes

**CALL TO ORDER:** Coleman called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** Dorothy and Peter Farrell came before the Select Board to discuss the flood damage to their private property on Old Snow Valley Road (OSV). There was discussion about the classification of Town Highways; OSV is Class IV and Chickadee Lane is a private road. Justin Kojak added to the discussion regarding damage to the roadway. Maintenance of Class IV roads was explained, as well as the grant work proposed for this summer/fall to be done by Weaver Excavating (the grant process was outlined, including applying for funding, the RFP bid process, and contract process). The Town was currently waiting to hear if the flood event would be declared a Presidential Disaster. Until then, the repairs to Town Highways would be on hold, pending FEMA site visits and a Disaster Declaration. Coleman asked the Town Administrator to apply for a State Hydraulic Study on the upper culvert along OSV that often gets inundated and plugged during heavy rain events.

**GREEN MOUNTAIN NATIONAL FOREST:** Martina Barnes introduced herself as the new District Ranger at the Manchester Station. The Ranger Station covers the region from Wallingford to Pownal. 15,900 acres of Winhall are presently National Forest land. There was discussion about ATVs on National Forest land, tree work along French Hollow Road for sight safety, and maintaining communication between the Town and the GMNF.

**HIGHWAY DEPARTMENT REPORT:** Dryden commended the Highway Crew members on an excellent job during the flooding event. The emergency repair work was in Phase II, awaiting further notice from the State and FEMA. Culverts from the Town's stockpile had been provided to the Town of Jamaica to assist with repairs to Jamaica roads, as culvert was in limited supply. Roadside mowing was expected to begin in a week or two.

**ACCESS PERMIT:** After review, the Select Board approved an access permit for Robert Crabtree, #6 Read Road, for conduit for solar; *motion by Schwartz; seconded by Coleman; unanimous.*

**TRANSFER STATION & FACILITIES REPORT:** Tabled.

**COMMUNITY HEALTH DISCUSSION:** Many renters have been calling the Town Health Officer for assistance. Tabled until next meeting.

**COMMUNICATIONS UNION DISTRICT: BROADBAND:** No update.

**TOWN HEALTH OFFICER:** Tabled.


**ADMINISTRATIVE:** The updated Personnel Policy was tabled until next meeting.

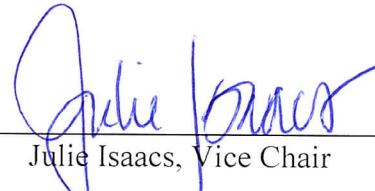
**APPROVAL OF PAST MEETING MINUTES:** Tabled.


**WARRANTS:** After review, the Select Board approved warrant dated 08/04/21 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 6:45 PM; *motion by Coleman; seconded by Schwartz; unanimous.*

Lissa Stark, Town Administrator

  
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Stuart Coleman, Chair

  
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Julie Isaacs, Vice Chair

  
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William Schwartz, Member