

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, July 17, 2019**

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**PRESENT:** Bill Schwartz, Stuart Coleman; Julie Isaacs; Lissa Stark, (Town Administrator), Lucia Wing, (Secretary); Jeff Whitesell (Police); Trevor Dryden (Roads); Scott Bushee (Facilities)

**MEMBERS OF THE PUBLIC:** Chrissy Roberts

**CALL TO ORDER:** Schwartz called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE/FIRE/RESCUE REPORT:**

Chief Whitesell and the Selectboard reviewed the monthly police report for June including traffic tickets and warnings, false alarms, animal control matters, property watch, and law incidents in and around Winhall and the Stratton Mountain resort. Whitesell reported June was typical for the month with traffic tickets and warnings. More recently, the Winhall Police had targeted Old Town Road and Winhall Hollow Road, issuing multiple speeding tickets as a result of the Route 30 paving project. Whitesell reported Officer Revett was in School Resource Officer training relative to Mountain School; the Police Department garage doors needed to be replaced; Ski Door had been contacted. Whitesell reported police officers were taking summer vacations. He reported the Route 30 project was ready for paving in some sections. The Route 30 road closure was scheduled for July 19<sup>th</sup> PM thru Monday AM July 22<sup>nd</sup>. Alternate routes were scheduled with signage.

**ROAD & HIGHWAY REPORT:**

- 1) After review, the Selectboard agreed the RFP drafted by the Town Administrator regarding the engineering study on the Stratton Mt. Access Road should go out to bid; ***motion by Coleman; seconded by Isaacs; unanimous.*** The length of the road and number of culverts should be included in the RFP.
- 2) After review, the Selectboard signed the State Road and Bridge Codes & Standards with minimum allowances; ***motion by Coleman; seconded by Isaacs; unanimous.***
- 3) Dryden reported he was expecting two estimates for guardrails on Pearl Buck Drive and the Stratton Access Road in front of Intervale.
- 4) Dryden reported he and the Town Administrator had met relative to FEMA reimbursement matters. Roadside mowing as well as ditching were in-process on Town roads.
- 5) Dryden asked that sand deliveries in August be stretched out over a longer period of time due to traffic delays as a result of road work on Route 30 & 11; the Selectboard agreed. The Town Administrator would prepare the contract stating such. The Town would put the old vault door out to bid and try to get it sold via sealed bid.
- 6) After review, the Selectboard approved a curb cut permit with 18" culvert for Michael O'Brien, #109 Winhall Hollow Road and two curb cuts for Walter Humphrey, #9 Cranberry Hill; ***motion by Coleman; seconded by Isaacs; unanimous.*** Discussion followed about adding a 911 number for the garage entrance.

**TOWN CLERK RECORDING FEES:**

After review, the Selectboard agreed that the additional \$4.00 earmarked for a Restoration and Preservation Reserve Fund should go to the Winhall Town Clerk; ***motion by Schwartz; seconded by Isaacs; unanimous.*** The Town Clerk had been putting funds in the budget for restoration purposes which were up-to-date.

**TRANSFER STATION & FACILITIES REPORT:**

Bushee reported the garage doors at the Police Department did need replacement. He reported a new phone at the Community Arts Center had been ordered. The sand box at the Mountain School, donated by TPW, had been replaced; Bushee and Jodi Rowe had helped out by removing the old sand. Bushee reported TAM contracts as

written would be honored by Casella until they expired. He reported the Swap Shop was being overrun by people who did not reside in Winhall and who did not have a legitimate Winhall Transfer Station permit. The Swap Shop was not open to the general public. Sparky was still working on new LED lights; discussion followed.

**ADMINISTRATIVE:**

1) The Town Administrator reported that Sullivan Powers, a new team of auditors, had been hired by the Town of Winhall; they would begin work shortly. She reported she had reviewed the financials for June and a deficit was anticipated.

2) After discussion of the recent tax sales in Winhall, the Selectboard authorized Bill Schwartz to sign the paperwork to open a new "Hyman Escrow Account" for funds above the tax obligation; ***motion by Isaacs; seconded by Coleman; unanimous.***

3) The Town Administrator would utilize the template lease agreement provided by Schwartz to create leases between the Town and the Fire Department and Library; Coleman would attend meetings with the Fire Department to present the draft lease.

**WARRANT:**

After review, the Selectboard approved warrant #07/17/19 as presented; ***motion by Schwartz; seconded by Isaacs; unanimous.***

**APPROVAL OF PAST MEETING MINUTE(S):**

After review, the Selectboard approved the minutes of July 10, 2019 as presented; ***motion by Isaacs; seconded by Schwartz; unanimous.***

**EXECUTIVE SESSION:**

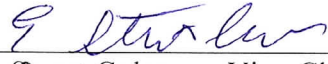
At 6:10 PM, the Selectboard voted to go into executive session to discuss personnel matters; ***motion by Isaacs; seconded by Coleman; unanimous.***

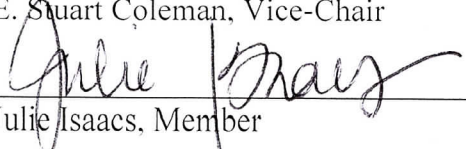
At 6:25 PM, the Selectboard voted to come out of executive session; ***motion by Isaacs; seconded by Coleman; unanimous.*** Out of executive session, the Selectboard agreed to give written notification/warning to the Road Foreman relative to the unsafe operation and poor maintenance of Town equipment; equipment had been utilized against OSHA/MSHA regulations, resulting in damage to Town equipment and in such a way as it posed serious threat to the operator; a verbal warning had already been made; ***motion by Schwartz; seconded by Isaacs; unanimous.***

As there was no other business, the meeting was adjourned at 6:30 PM; ***motion by Schwartz; seconded by Isaacs; unanimous.***

Lucia Wing, Secretary, Winhall Selectboard

  
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Bill Schwartz, Chair

  
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E. Stuart Coleman, Vice-Chair

  
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Julie Isaacs, Member