

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, July 6, 2016**

PRESENT: Stuart Coleman, Bill Schwartz, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

ALSO IN ATTENDANCE: Scott Howe (Big Rock Gravel)

CALL TO ORDER: Coleman called the meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: (None)

POLICE/FIRE/RESCUE REPORT: (No report)

HIGHWAY & ROADS REPORT:

1) Dryden reported the tank card reader had been delivered but not completely installed; electrical issues needed to be resolved; the reader, once installed, would gauge what Town vehicles used how much fuel. The roadside mower had been ordered; dust control on Town roads was in process; and the recent downpour had eroded several Town roads; the Highway Department would begin to repair them. The Town Administrator reported she had found winter salt for a better price than currently.

2) Dryden reported he had received two bids for the additional 2/10ths of paving on Winhall Hollow Road; Fuller Sand & Gravel was the low bidder for \$34,097.25; Peckham was the second bidder. After review *Schwartz made the motion to accept the paving bid proposed by Fuller Sand & Gravel; seconded by Glabach; unanimous.*

3) Dryden reported he had received three bids for sand & gravel- Chaves Excavating, Chester McLellan & Big Rock Gravel. Sand: Chaves @ \$15.00 per yard delivered; Chester McLellan @ \$14.00 per yard delivered. After review, *Schwartz made the motion to award the sand contract to the low bidder- McLellan at \$14.00 per yard delivered; seconded by Glabach; unanimous.* Gravel- Chaves @ \$16.00 per yard delivered to the site or stockpile; Big Rock Gravel @ \$16.00 per yard delivered with an \$85 trucking fee. After review, *Glabach made the motion to award the gravel contract to the low bidder - Chaves Excavating at \$16.00 per yard delivered; seconded by Schwartz; unanimous.*

4) After review, the Selectboard approved an Access Permit for Laura Hesse, #56 Lower Taylor Hill Road for one driveway; Dryden had reviewed the area; an 18 inch culvert would be required; *motion by Schwartz; seconded Glabach; unanimous.*

TRANSFER STATION REPORT:

The Selectboard reviewed the letter to the Windham Solid Waste District informing them that the Town of Winhall intended to leave the District; a Town vote was warned for August 9th. *After review, Schwartz made the motion to approve, sign and send the letter to the District; seconded by Glabach; unanimous.* Bushee suggested that cameras be set up at the Transfer Station to track what happened after hours; discussion followed.

FACILITIES REPORT:

Bushee reported the riser would be installed at the Fire Department; the Library had ordered new picnic tables which would be installed; a valve needed to be replaced on the underground tank at the Library; and the new cleaning company was underway at the municipal buildings. All seemed to be going well.

TOWN OF WINHALL REAPPOINTMENT OF TOWN OFFICIALS:

After review, the Selectboard reappointed Cliff DesMarais to the Winhall Planning Commission for a three year term; *motion by Schwartz; seconded Glabach; unanimous.* Gisquet reported there currently was a vacancy on the Planning Commission to replace resigning member Tony DeFrancesco; the WPC would advertise the position and also look for a new member. After review, the Selectboard reappointed Sandy MacKinnon and Robert McIntyre to the Zoning Board of Adjustment for three (3) year terms and Cooky Glass and Fred Hartmann for two (2) year terms; *motion by Schwartz; seconded by Glabach; unanimous.*

OLD BUSINESS:

Old Town Hall: Gisquet reported that the State (Jackie Carr) had eventually responded to his email; an email glitch had slowed her response. The State would complete, sign, and send a Project Review Sheet necessary to complete the approval process before work could begin on improvements to the Old Town Hall. Discussion followed.

Mountain School Purchase & Sales: After review, *Schwartz made the motion authorizing Stuart Coleman to sign the Mountain School Purchase & Sales Agreement pending a Town wide vote; seconded by Glabach; unanimous.* Discussion took place regarding dates and the voting process.

Elizabeth Bell Update: The Town Administrator reported that Elizabeth Bell had sent the required amount of additional money to begin the culvert project on Benson Fuller Road.

Town Plan Update: Gisquet reported the Town Plan text was complete; mapping still needed to be finalized with the Windham Regional Commission. Once that happened the Planning Commission would forward the document in its entirety to the Selectboard for final approval.

NEW BUSINESS:

Articles for Primary Election: The Selectboard reviewed the warnings relative to the purchase and sale of the school and withdrawal from the Solid Waste District; discussion followed. After review, the Selectboard approved the two (2) Articles as written; *motion by Schwartz; seconded by Glabach; unanimous.*

Employee Wages: The Selectboard discussed COLA- 2016/2017 and increased employee wages. After further review, the Selectboard approved the COLA and wage increases; *motion by Schwartz; seconded by Glabach; unanimous.*

ADMINISTRATIVE UPDATE: FYI Financials.

CORRESPONDENCE: The Selectboard reviewed a survey as requested by the Town Clerk; *motion by Coleman to approve the survey; seconded by Glabach; unanimous.*

PAYORDERS: After review, the Selectboard approved payorder(s) #6/30/16 as presented; *motion by Glabach; seconded by Schwartz; unanimous.*

PAYROLL: After review, the Selectboard approved payroll #25 & #26, #27 & #28 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S): After review, the Selectboard approved the meeting minutes of June 1 & June 15, 2016 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 7:15 PM; *motion by Schwartz; seconded by Glabach; unanimous.*

Meeting minutes respectfully submitted by,

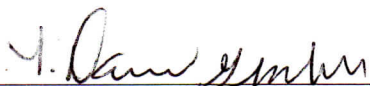
Lucia Wing, Secretary
Winhall Selectboard



E. Stuart Coleman, Chair



Bill Schwartz, Vice-Chair



David Glabach, Member