

**Town of Winhall Select Board**  
**Meeting Minutes for Wednesday, June 19, 2019**

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**PRESENT:** Bill Schwartz; Stuart Coleman; Julie Isaacs; Lissa Stark (Town Administrator), Trevor Dryden (Roads), Scott Bushee (Facilities), Marcel Gisquet (Planning Commission).

**CALL TO ORDER:** Schwartz called the meeting to order at 5:03 PM at the Town Hall. The following items were added to the agenda: Planning Commission appointments, cemetery business.

**PUBLIC COMMENTS:** (None)

**PLANNING COMMISSION:** Marcel Gisquet came before the Board to request that Bob McIntyre and Cliff Desmarais be reappointed to the Winhall Planning Commission for 3-year terms. *Coleman motioned to approve the reappointments and Isaacs seconded; unanimous.*

**HIGHWAY REPORT:**

Dryden and Coleman gave an update on the culverts on Stratton Access Road; there had been a meeting with Pat Moyna about replacing culverts. There was discussion about the Municipal Services Agreement and cost-sharing responsibilities between Stratton Corp and the Town. It was determined that Stratton Corp should initiate the process by obtaining a proposal for the work and submitting it to the Town; the cost-share would be 50/50. Grants may be available. The Town would request hydraulic studies for the large culverts. There was discussion of roadside mowing; Stratton Corp is responsible for mowing the sides of the Access Road. Dryden reported that the South Road project was almost complete and Lower Taylor Hill Road was being reshaped per guidance from the engineer. A FEMA applicant briefing in Mendon was scheduled for June 27. Dryden had been approached by the contractor for the Manchester mountain resurfacing project to see if the Town wanted any of the excess material; the Board agreed to try a few loads on Deepwoods Road. The Route 30 culvert project with road closure was still planned for a weekend in July so that it doesn't hold up Pike during a weekday. Circular driveways were discussed; only authorized to install if there is good sight distance and the location is safe.

**TRANSFER STATION & FACILITIES REPORT:**

Bushee, Coleman, and Dryden reported on the status of the 4-Bay garage; they had met with Record Concrete for advice on water diversion options. It would likely cost at least \$4,500. After discussion, *Isaacs motioned and Coleman seconded to hire Beck Engineering to do a water-diversion analysis of the 4-Bay in an amount not to exceed \$500; unanimous.* There was additional discussion of water pooling on the interior sheetrock in the new highway garage due to the slope of the floor; Coleman would ask Beck Engineering to consult on this situation. Bushee reported that D&M had the camera system back up and running. Bushee also reported that TAM Waste Management had been sold to Casella; there was discussion about the Town's contract with TAM and putting the service out to bid at the end of the contract. Hazardous waste collections were being held in compliance with State regulations and the Town Administrator had obtained grant funding to offset some of the costs. Bushee reported having had numerous issues with the driver of one of the school buses and requested that the Town send a letter to the BRSU requesting they find a new location to store the bus. There was also discussion of back-owed fuel costs due to the Town from the School District; the Town Administrator would send a bill to the BRSU for school bus fuel costs.

**ACCESS PERMITS:**

After review, the *Select Board approved permits at 6 Quarter Mile Road, 51 Quarter Mile Road, and Winhall Hollow Road (no house number yet); motion by Coleman; seconded by Isaacs; unanimous.*

**CEMETERY BURIALS:**

After review, the *Select Board approved two cremation burials in Middletown Springs cemetery; motion by Schwartz; seconded by Isaacs; unanimous.*

**APPROVAL OF PAST MEETING MINUTES:**

After review, the Select Board approved the regular meeting minutes for June 5, 2019 as presented; *motion by Isaacs; seconded by Coleman; unanimous.*

**EXECUTIVE SESSION:**

*At 6:25 PM, Isaacs motioned and Coleman seconded to go into Executive Session to discuss personnel matters; unanimous. At 7:10 PM, Isaacs motioned and Coleman seconded to come out of Executive Session.* Out of Executive Session, Schwartz stated that the Board would continue to look into implementing a Road Commissioner.

**WARRANTS:**

After review, the Select Board approved warrant 06/19/19 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 7:20 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Submitted by  
Lissa Stark, Town Administrator

Winhall Select Board

  
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William Schwartz, Chair

  
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Stuart Coleman, Vice Chair

  
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Julie Isaacs, Member