Town of Winhall Selectboard
Meeting Minutes for Wednesday, June 16, 2021

PRESENT: Stuart Coleman (via Zoom); Julie Isaacs, Bill Schwartz; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads)

IN ATTENDANCE: Pat Moyna & Jeff Cavagnino (Stratton)

CALL TO ORDER: Isaacs called the meeting to order at 5:02 PM at the Town Hall.

PUBLIC COMMENTS: None

HIGHWAY DEPARTMENT REPORT:
1) *Award Contract for Stratton Access Road Culvert Project:*
The Selectboard received four (4) bids (three proposals were submitted electronically): Casella Construction @ $487,300; Daniels Construction @ $479,000; Hunter Excavating @ $487,000; and Fitzpatrick Excavating @ $259,000 (which had been hand-delivered). Discussion followed about the size of the box culverts; timelines; contracts; and cost differences. Coleman contacted Fitzpatrick to discuss the size of his proposed box culvert which was smaller than the other bids. After further review, ***Schwartz made the motion to award Fitzpatrick Excavating the contract with a total bid price of $259,000 as amended with changes to the size of the box culvert from 10' x 6' to 10' x 8' as required per the State hydraulic study; seconded by Coleman; passed (Isaacs abstained).*** The Selectboard went on to talk about relocation of the Fire District water lines as previously discussed; the Board suggested Fitzpatrick might be hired to relocate the water line. The Fire District had obtained a cost estimate for relocating the water line from Hunter Excavating. The project was projected to start in August, 2021.

2) Dryden reported he would install signage on Kendall Farm Road relative to parking restrictions re: snowmaking pond. Discussion followed about the Winhall police issuing tickets and fines for parking illegally. The Town Administrator reviewed the Parking Ordinance, which covered fines and restricted parking.

3) Dryden reported the Town had received a single bid for a new Western Star tandem truck from Advantage Truck Group; total cost $188,437 which included the trade-in for the used truck; discussion followed. ***Schwartz made the motion to accept the bid subject to clarification of the oil check location; seconded by Coleman; unanimous.***

4) Dryden reported Town road dust control was in process and several culverts had been replaced as required.

ACCESS PERMIT(S):
After review the Selectboard approved replacement of a culvert to 18" for Dennis Roy, #17 Stoney Hill Road; ***motion by Coleman; seconded by Schwartz; unanimous.***

TRANSFER STATION & FACILITIES REPORT: (No report)

COMMUNITY HEALTH DISCUSSION:
Governor Scott had lifted all Covid-19 restrictions as Vermont had reached 80% vaccinated. As a result of the Governor's order, the Selectboard voted to remove all restrictions from municipal buildings; ***motion by Schwartz; seconded by Isaacs; unanimous.***

COMMUNICATIONS UNION DISTRICT: BROADBAND UPDATE: FYI: tabled

ADMINISTRATIVE/CORRESPONDENCE:
1) The Town Administrator reported she was working on the Winhall Personnel Policy and other policy updates to include a section on seatbelt and texting safety as required by State/Federal grant funding guidance.

2) Coronavirus Local Fiscal Recovery Funding: After review, *Isaacs made the motion authorizing Bill Schwartz to sign the Terms and Conditions to enable the Town to request American Rescue Plan Act funding (projected to be approximately $76,000); seconded by Coleman; unanimous.* Discussion followed.

3) FYI: financials. The Town Administrator updated the Selectboard; discussion followed.

APPROVAL OF PAST MEETING MINUTES:
The meeting minutes for June 2, 2021 were approved as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

WARRANTS:
After review, the Selectboard approved warrant dated 06/16/21 as presented; *motion by Coleman; seconded by Isaacs; unanimous.*
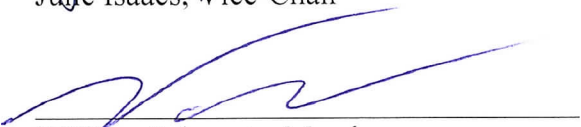
As there was no other business, the meeting was adjourned at 6:15 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard

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Stuart Coleman, Chair

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Julie Isaacs, Vice-Chair

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William Schwartz, Member