

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, June 7, 2023**

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**PRESENT:** Stuart Coleman; Bill Schwartz; Julie Isaacs; Lissa Stark (Town Administrator); Lucia Wing (Secretary), Trevor Dryden (Highway); Chief Tienken (Police)

**ALSO:** Beth Grant (Town Clerk); Deb Avison (Town Treasurer), Archie Clark; Archie Clark III

**CALL TO ORDER:** Coleman opened the meeting at 5:30 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE DEPARTMENT REPORT:**

The Selectboard & Chief Tienken reviewed the monthly police report for May to include traffic tickets and warnings; false alarms; animal control issues; property watch matters; DUI's; motor vehicle accidents, and medical & pedestrian assists in and around Winhall and Stratton Resort; discussion followed. Chief reported a full-time officer was leaving on 6/10 to work for the Manchester PD; discussion followed about a replacement; the Selectboard agreed to move forward with hiring another full-time officer. Chief reported an Alarm Ordinance was in the works and would soon be operational to curb the many false alarm calls. He reported the Buckle-Up Program had caused many stops over the Memorial Day weekend; statistically, calls for service over last year had dramatically increased; the new cruiser would be delivered the following week.

**HIGHWAY DEPARTMENT: AWARD CONTRACTS:**

1) After review, the Selectboard awarded David Chaves Excavating the contract for Town gravel; he was the only bidder; *motion by Schwartz; seconded by Isaacs; unanimous.*

2) After review, the Selectboard awarded Hunter Excavating @\$63,000 the contract to replace culverts on Winhall Hollow Road; *motion by Isaacs; seconded by Schwartz; unanimous.* A.S. Clark bid \$74,000.

3) After review, the Selectboard awarded Fuller Sand & Gravel @\$185,902 the contract to pave Signal Hill Rd.; the apron at the Sylvan Ridge Rd. intersection with Signal Hill, and the Snow Valley Road intersection with Route 30; *motion by Isaacs; seconded by Schwartz; unanimous.* Pike Industries bid \$181,300.

Dryden asked the Selectboard's permission to lower the grade on the trail at Robert Crabtree's request as water was seeping into the newly renovated silo house below. The SB agreed.

**TOWN OF WINHALL DITCHING WAIVER:**

After review by the Town Attorney, the Selectboard approved the "Ditching Fill Waiver Form" as revised; *motion by Schwartz; seconded by Isaacs; unanimous.*

**ACCESS PERMITS:**

After review, the Selectboard approved access permits for RJ Gutoff, #7 Alta Road with no culvert required and Andrew Grandin & Chase Barada, #142 French Hollow Road with no culvert required; *motion by Schwartz; seconded by Isaacs; unanimous.*

**BENSON FULLER INTERSECTION UPDATE:**

After discussion regarding hiring Otter Creek Engineering @\$22,250 to review the Benson Fuller, Upper Taylor Hill intersection, the Selectboard agreed to wait until a survey of the area had been conducted first. The Town Attorney had responded to the Selectboard's inquiry about eminent domain and property compensation as it was unlikely the Selectboard would get permission from the landowner. Schwartz had tried contacting them many times with no response. The SB asked the Town Administrator to contact Otter Creek to see if they could survey the area and include it in their price.

**DOG LICENSING:** The Town Clerk reported there were (56) unlicensed dogs in Winhall; she requested Patrick Salo, Animal Control Officer, follow up; the Selectboard agreed; *motion by Schwartz; seconded by Isaacs; unanimous.*

**LIQUOR CONTROL BOARD:** (No report)

**TREASURER'S REPORT:** Avison submitted a financial summary sheet to the Selectboard for their review; discussion followed relative to the "Chief's Fund" which Avison had put into a reserve fund to which everyone agreed. She reported the Town had earned \$57,000 in interest to date.

**CANNABIS CONTROL COMMISSION:** FYI: Selectboard

**COMPUTER SYSTEM UPDATE:** An RFP was out to bid for revamping the Winhall website.

**AFFORDABLE HOUSING/WASTEWATER: DISCUSSION:** FYI: The Town Administrator was staying current re: grants.

**SHORT-TERM RENTALS:** FYI: The Planning Commission had revamped the Winhall Policy Resolution for Short-Term Rentals; Gisquet was drafting an RFP to hire an outside company to manage them.

**COMMUNITY UNION DISTRICT UPDATE:** FYI: Coleman reported Consolidated was putting up cable in Winhall.

**APPOINTMENTS:** After review, the Selectboard appointed Becca Coleman as Winhall representative to the Londonderry Recreation Committee; *motion by Schwartz; seconded by Isaacs; unanimous.*

**ADMINISTRATIVE & CORRESPONDENCE:** Policy Updates/ Ordinance/on hold until next meeting.


**EXECUTIVE SESSION:** At 6:40 PM the Selectboard voted to go into executive session to discuss contractual matters; *motion by Schwartz; seconded by Isaacs; unanimous.* At 7:00 PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous.* Out of executive session, *Isaacs made the motion to approve employee wage adjustments as discussed and to speak with Weaver Construction as needed re: Access Road culverts; seconded by Schwartz; unanimous.*

**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the meeting minutes of 5/17/23 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*


**WARRANTS:** After review, the Selectboard approved warrant 6/7/23 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 7:15 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary,  
Winhall Selectboard

  
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E. Stuart Coleman, Chair

  
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William Schwartz, Vice-Chair

  
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Julie Isaacs, Member