

Town of Winhall Selectboard
Meeting Minutes for Wednesday, June 1, 2022

PRESENT: Stuart Coleman, Bill Schwartz, Julie Isaacs; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Chief Tienken (Police) Trevor Dryden (Roads); Scott Bushee (Facilities)

IN ATTENDANCE: Pat Moyna (Stratton), Archie Clark (A.S. Clark & Sons)

CALL TO ORDER: Coleman called the meeting to order at 5:30 PM at the Town Hall in Bondville.

PUBLIC COMMENTS: (None)

POLICE REPORT: Chief Tienken and the Selectboard discussed the Police report for May including traffic tickets and warnings, animal control matters, alarms and assists in and around Winhall and the Stratton Mountain Resort. Chief reported that VLCT was offering equipment grants available for the Transfer Station, Police, Fire & Safety which included items like body cameras & vests; lifts for the Transfer Station; and other. Chief reported he had applied for the grants and would keep the Selectboard updated. Police officers had taken advantage of additional training; Tienken had put together an emergency operations plan for the Bondville Fair; Winhall Officers had started campground patrols; Isaacs recommended speed bumps for Lower Taylor Hill Road to help prevent speeding; Chief would ramp up radar on Lower Taylor as well; he reported the new cruiser was in transit.

EXECUTIVE SESSION: At 5:35 PM the Selectboard voted to go into executive to discuss police personnel matters; *motion by Schwartz; seconded by Isaacs; unanimous.* At 5:50 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Isaacs; unanimous.* Out of executive session, the Selectboard agreed that Tienken should pursue hiring a candidate for a full-time police position; *motion by Schwartz; seconded by Isaacs; unanimous.*

HIGHWAY REPORT: AWARD CONTRACTS:

1)After review the Selectboard awarded the paving contract to Fuller Sand & Gravel for a cost of \$114,212; *motion by Schwartz; seconded by Isaacs; unanimous.* Peckham had submitted a bid of \$168,000.

2) After review the Selectboard awarded the contract to Hunter Excavating for \$58,600 to construct a retaining wall on Kendall Farm Road; *motion by Schwartz; seconded by Isaacs; unanimous.* Clark & Sons bid \$105,000; Poulin bid \$68,200.

EXECUTIVE SESSION: At 6:25PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Isaacs; seconded by Schwartz; unanimous.* At 7:30 PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous.* Out of executive session the Selectboard approved Dustin Gordon as a full-time Highway crew member; *motion by Schwartz; seconded by Isaacs; unanimous;* appointed Debra Avison as Winhall Town Treasurer until the next Town vote; *motion by Isaacs; seconded by Schwartz; unanimous;* and approved an 8.3% cost of living wage adjustment for all Town employees to begin July 1, 2022; *motion by Schwartz; seconded by Coleman; unanimous.*

STRATTON MT. ACCESS ROAD:

Pat Moyna (Stratton Corp.) reported on the culverts to be installed on the Access Road. Because grey culverts were not available, he recommended using black culverts instead. A.S. Clark & Sons had been awarded the contract to install the (4) culverts and would start on 6/13/22; they would have to close the road temporarily with detours on Upper Taylor Hill Road and Braziers Way; Clark would adjust his bid as black culverts cost less than grey. After further review, *Isaacs made the motion to change from grey to black culverts; seconded by Schwartz; unanimous.*

ACCESS PERMIT(S):

After review, the Selectboard approved an access permit for Robert Armstrong, #21 Road to Mill Brook to replace an 18" culvert; approved an access permit for Paul Bisceglia, #45 Deep Woods Road to move his driveway for safety purposes, no culvert required; and approved a final permit for Margaret Boyle, Wall Street to replace an 18" culvert; *motion by Schwartz; seconded by Isaacs; unanimous.* The Selectboard and Dryden discussed Robert Crabtree's request to move underground cable from the edge of Read Road Extension (Town trail) to the middle of the road. The Selectboard and Dryden agreed not to allow the request for a change.

TRANSFER STATION & FACILITIES: AWARD CONTRACT:

After review, the Selectboard awarded the Fire Station septic contract to Clark & Sons for a cost of \$12,300; *motion by Schwartz; seconded Isaacs; unanimous.* No bids had been submitted for the 4-Bay Garage. Bushee reported he and Evan Coleman would work on the building. Bushee reported lawnmowing had started at the municipal buildings; he planned to paint and stain the Transfer Station buildings. He reported he had made repairs at the Library including the flag pole.

AFFORDABLE HOUSING: CONTINUED DISCUSSION: FYI: affordable housing on Town-owned land at the end of Kendall Farm Road.

COMMUNITY HEALTH DISCUSSION: Status quo

COMMUNICATIONS UNION DISTRICT UPDATE: FYI: Fred Schwacke was not able to be at the meeting but was working on expanding broadband in Winhall.

SHORT-TERM RENTALS: FYI- the Planning Commission had drafted language relative to short-term rental language to be incorporated into the zoning by-law.

MUNICIPAL WASTEWATER SYSTEM: FYI: Available Funding

TOWN-WIDE REAPPRAISAL: UPDATE: The Town Administrator had written an RFP for a Town-Wide Reappraisal; the Board of Listers had reviewed and okayed it. The Listers had provided the Town Administrator with a list of potential bidders.

TOWN OFFICE COMPUTER SYSTEM (IT): An RFP had been drafted and approved relative to upgrading the Town's computer system and would to go out to bid. The hope was to have bids in by mid-August.

ADMINISTRATIVE/CORRESPONDENCE: FYI: Financial updates- discussion


PAST MEETING MINUTES APPROVAL: After review, the Selectboard approved the meeting minutes of 5/18/22 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

WARRANTS: After review the Selectboard approved warrant dated 06/01/22 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 8:15 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard


E. Stuart Coleman, Chair


William Schwartz, Vice-Chair


Julie Isaacs, Member