

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, June 1, 2016**

PRESENT: Stuart Coleman (absent), Bill Schwartz, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

ALSO IN ATTENDANCE: Jack Schwartz

CALL TO ORDER: Bill Schwartz called the meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: *Jack Schwartz* commented that he had received a copy of a Source Protection letter from the State sent to him by Scott Bushee; Bushee explained this was a standard letter sent by the State to property owners located in a source protection area; the letter was routinely sent once a year. Schwartz also discussed the pin on his property. He talked about a survey to find out exactly where the pin should be relocated; Schwartz's property abutted the Mountain School, and the pin had been inadvertently moved. Schwartz would take a further look to make sure it hadn't been replaced; it hadn't. The Town Administrator would check with Ryan Downey, engineer to replace it.

READ ROAD: DISCUSSION: Throwing up Read Road was legally in process; a survey would be required. Robert Crabtree and Roger Judge, property owners, had come before the Selectboard to discuss the Town throwing up the road; the Selectboard had approved the plan; currently the Town maintained Read Road. Read Road eventually turned into a class #4 road (trail) and abutted the National Forest. Both Crabtree and Judge would like the road to become private as it went directly thru their properties.

POLICE/FIRE/RESCUE REPORT: (No report)

HIGHWAY & ROADS REPORT: Dryden reported the culverts had been replaced on Winhall Hollow Road prior to paving. Dryden added he would like to pave an extra 2/10 of a mile; because the cost was in excess of \$5,000, the extra paving would be required to go out to bid. Dryden explained there was enough money in the budget to cover it. Dryden reported the tank card reader had been delivered but not installed at the fuel depot area at the Town garage.

TRANSFER STATION REPORT: Bushee reported clean wood would not be allowed on the ground at the Transfer Station. However, clean wood could be piled and periodically burned. All other pressure treated or painted wood would be in a separate pile for hauling away. Bushee would get more details from TAM and get back to the Selectboard.

FACILITIES REPORT: Bushee reported two emergency lights at the Town Hall were faulty and had dripped battery acid- burning the carpet. The two emergency lights would have to be completely replaced, and all batteries in all emergency lights would also be replaced. The parking lot at the Town Hall would be restriped this summer; the water at the Old Town Hall was getting tested.

OLD BUSINESS: Old Town Hall: The State, Jackie Carr representative, wanted to know whether or not there would be an increase in the design flow of the septic system at the Old Town Hall relative to proposed improvements. Marcel Gisquet had written an email explaining exactly what the improvements entailed. The Selectboard reviewed those as well as prior usage of the Old Town Hall and determined that currently as the Winhall Community Arts Center it was used less. The Old Town

Hall project would be required to get a Conditional Use Permit from the Zoning Board of Adjustment as well as a Project Review Sheet from the State. After further review, the Selectboard agreed to have Gisquet forward his email to the State as presented.

Mountain School Lease: Schwartz reported the Winhall School Board was meeting on June 15th relative to the lease and other matters. The Selectboard asked about preparing a purchase and sales contract between the Town of Winhall and the Mountain School; discussion followed.

Elizabeth Bell Update: To date Bell had not responded with the additional money to move forward with the culvert project on Benson Fuller. The Town Administrator stated that if the Better Back Roads grant awarded the Town did not get used by October, the funds would disappear. She also explained that the grant could not be transferred to another project.

ADMINISTRATIVE UPDATE:

The Town Administrator updated the Selectboard relative to employee COLA increases. The Selectboard would talk about it at the next meeting in June. Stark stated bids on custodial work for the municipal buildings had gone out; currently Serve Pro was the provider.

CORRESPONDENCE: (None)

PAYORDERS: After review, the Selectboard approved payorder(s) #6/1/16 as presented; *motion by Glabach; seconded by Schwartz; unanimous.*

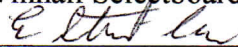
PAYROLL: After review, the Selectboard approved payroll #21 & #22 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S): After review, the Selectboard approved the minutes of May 18 , 2016 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*


As there was no other business, the meeting was adjourned at 6:35 PM; *motion by Schwartz; seconded by Glabach; unanimous.*

Meeting minutes respectfully submitted by,

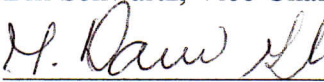
Lucia Wing, Secretary
Winhall Selectboard



E. Stuart Coleman, Chair



Bill Schwartz, Vice-Chair



David Glabach, Member