

**Town of Winhall Selectboard
Meeting Minutes for Wednesday, May 18, 2022**

PRESENT: Stuart Coleman; Julie Isaacs; Bill Schwartz; Lissa Stark, (Town Administrator); Lucia Wing (Secretary), Trevor Dryden (Highway), Scott Bushee (Facilities); Chief Tienken (Police)

MEMBERS OF THE PUBLIC: None

CALL TO ORDER: Coleman opened the meeting at 5:30 PM at the Town Hall in Bondville.

EXECUTIVE SESSION:

At 5:30 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Isaacs; seconded by Schwartz; unanimous*. At 6:00 PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous*. Out of executive session, no decisions were rendered.

PUBLIC COMMENTS: (None)

HIGHWAY DEPARTMENT- AWARD CONTRACTS:

1) After review, the Selectboard awarded Hunter Excavating the sand contract @\$21.50 per yard; *motion by Schwartz; seconded by Isaacs; unanimous*.

2) After review, the Selectboard awarded the line striping contract to K5 Corporation @\$13,950; *motion by Schwartz; seconded by Isaacs; unanimous*. L&D Co. had also submitted a bid of \$21,750.

Dryden reported damage to the backhoe; it would need to be repaired. An RFP for an additional highway crew member was in process. Dryden reported a culvert failure at the intersection of Winhall Hollow and French Hollow Road(s). Dryden was able to find a culvert that would work; he reported ordering culverts was currently very difficult. A barbeque was planned for highway crew member Donald Derby May 20th, Friday. Dryden brought up repairing the corner of the Access Road; the Selectboard would wait. No bids relative to building a retaining wall on Kendall Farm Road.

ACCESS PERMITS:

After review, the Selectboard approved a final access permit for Chris Moros onto French Hollow Road; *motion by Isaacs; seconded by Schwartz; unanimous*.

FACILITIES REPORT:

After discussion relative to summer maintenance, the Selectboard awarded the contract to Dryden Outdoor for mowing the municipal buildings @\$19,825 with a surcharge for gas; *motion by Schwartz; seconded by Isaacs; unanimous*. Bushee reported there were no bids submitted for work on the 4-Bay Garage. Bushee updated the Selectboard relative to ordering 100 cases of green bags for the Transfer Station @46.75 per case which included (20 rolls).

COMPUTER UPDATE:

Coleman reported he had recently met with Mark Chila, Northshire Network, relative to office-wide computer updates. After discussion, the Selectboard agreed to put an RFP for a computer system overhaul out to bid; *motion by Isaacs; seconded by Schwartz; unanimous*.

AFFORDABLE HOUSING: DISCUSSION:

FYI: affordable housing development on Town-owned land located at the end of Kendall Farm Road. Affordable housing remained an issue in Winhall as well as in Vermont.

MUNICIPAL WASTERWATER: DISCUSSION:

There was discussion about possible state funding for municipal wastewater projects.

SHORT-TERM RENTALS:

FYI: The Planning Commission was drafting language relative to short-term rentals to be included as a separate section in the Winhall Zoning Regulations.

COMMUNITY CENTER & HEALTH UPDATE: FYI: status quo

TOWN-WIDE REAPPRAISAL: An RFP was posted on the Winhall website for a Town-wide reappraisal.

APPROVAL OF PAST MEETING MINUTE(S):

After review, the Selectboard approved the meeting minutes of 5/4/22 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

WARRANTS:

After review, the Selectboard approved warrant #05/18/22 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

COMMUNITY UNION DISTRICT: UPDATE:

Fred Schwacke was present for an executive session with the Selectboard.

EXECUTIVE SESSION:

In 7:15 PM the Selectboard voted to go into executive session to discuss contractual matters with Fred Schwacke and employee cost of living adjustment matters; *motion by Schwartz; seconded by Isaacs; unanimous.* At 7:40 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Isaacs; unanimous.* No decisions were rendered at this time until further information was gathered.

ADMINISTRATIVE & CORRESPONDENCE: (No discussion)

As there was no other business, the meeting was adjourned at 7:50 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary,
Winhall Selectboard

E. Stuart Coleman, Chair

William Schwartz, Vice-Chair

Julie Isaacs, Member