

Town of Winhall Selectboard
Meeting Minutes for Wednesday, May 4, 2022

PRESENT: Stuart Coleman, Julie Isaacs, Bill Schwartz; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Scott Bushee (Facilities); Trevor Dryden (Roads)

IN ATTENDANCE: Donald Derby (Highway), Fred Schwacke (Communications Union District)

CALL TO ORDER: Coleman called the meeting to order at 5:30 PM at the Town Hall in Bondville. The Selectboard voted to add a Liquor Board meeting to the agenda; *motion by Isaacs; seconded by Schwartz; unanimous.*

EXECUTIVE SESSION:

At 5:35 PM the Selectboard voted to go into executive to discuss highway personnel matters; *motion by Schwartz; seconded by Isaacs; unanimous.* At 5:50 PM the Selectboard voted to come out of executive session; *motion by Schwartz; seconded by Isaacs; unanimous.* Out of executive session, *Isaacs made the motion to accept Donald Derby's resignation effective 5/20/22, with the option to rehire part-time after 7/1/22; seconded by Schwartz; unanimous.*

PUBLIC COMMENTS: (None)

POLICE REPORT:

After review, the Selectboard approved and signed the Local Emergency Management Plan; *motion by Isaacs; seconded by Schwartz; unanimous.*

HIGHWAY REPORT:

Dryden reported he was planning to sell the chipper at an estimated price of \$10,000; he suggested holding onto the Ram 2015 Town truck; however, trading it for the proposed new 4-wheel Town truck, a 33,000-pound dump truck with plow and wing made more sense. The Selectboard agreed.

ACCESS PERMIT(S): None

TRANSFER STATION & FACILITIES REPORT:

Bushee reported Jody Rowe was currently on family leave; Evan Coleman was working out great; the sewer was fixed at the Town Garage; all the windows had been cleaned at all municipal buildings; and relative to the RFP for summer maintenance, Bushee reported he was in contact with Dryden Outdoors about mowing municipal lawns and cemeteries; he would keep the Selectboard updated. The RFP relative to the 4-bay project had gone out to bid; the furnace would most likely need to be replaced; the building needed new siding. Bushee reported the RFP was out to replace the septic pump chamber at the Fire Station. Coleman brought up that the fence and arborvitae in front of the cemetery needed work and pruning. The Selectboard also discussed maintenance of the big wall facing Route 30. Bushee would contact Homestead.

AFFORDABLE HOUSING: CONTINUED DISCUSSION:

FYI: affordable housing on Town-owned land at the end of Kendall Farm Road.

COMMUNICATIONS UNION DISTRICT UPDATE:

Fred Schwacke came before the Selectboard to report on the current status of broadband, internet, and fiber optic use in Winhall. Schwacke was determined that every kid in Winhall have access to the internet. The Selectboard agreed with him and supported Schwacke's efforts to make it happen.

COMMUNITY HEALTH DISCUSSION: Status quo

SHORT-TERM RENTALS:

FYI- the Planning Commission was continuing discussion relative to short-term rental language to be incorporated into the zoning by-law and was also in contact with an outside company to manage it.

STRATTON ACCESS ROAD: FYI: In process to replace culverts and improve a portion of the Access Road.

MUNICIPAL WASTEWATER SYSTEM:

Coleman reported that Ed Floyd, Technicon, had reached out to him relative to bringing a municipal wastewater system to the Village of Bondville. Floyd responded he was in contact with one of the pump suppliers who had supplied the pumps for the West Ridge Road project; the Town Administrator was continuing to investigate available grants.

TOWN-WIDE REAPPRAISAL: UPDATE:

The Town Administrator had written an RFP for a Town-Wide Reappraisal; the Board of Listers had reviewed and approved it. It would go out to bid shortly. The Selectboard agreed to have responses by August rather than by July as the Listers felt it needed more response time.

TOWN OFFICE COMPUTER SYSTEM (IT):

Coleman reported on the meeting with Mark Chila, Northshire Networks, relative to the Town office's computer system; after reviewing the individual computer uses, Chila felt that each department needed to upgrade. He would put together a proposal for review. There was discussion about the need for competitive bid process, depending on the cost.

ADMINISTRATIVE/CORRESPONDENCE:

The Selectboard had received notification that Seven Eleven had lost their tobacco license for 2 days. The Selectboard read a Proclamation announcing that May 1-7, 2022 was Municipal Town Clerk week across Vermont.

LIQUOR BOARD MEETING:

At 7:10 PM the Selectboard closed its meeting and opened the Liquor Board Meeting. After review the Liquor Board approved a liquor license for the Bromley View Inn; *motion by Schwartz; seconded by Isaacs; unanimous.* The Selectboard re-opened its meeting at 7:15 PM.

PAST MEETING MINUTES APPROVAL: After review, the Selectboard approved the meeting minutes of 4/20/22 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*


WARRANTS: After review the Selectboard approved warrant dated 05/05/22 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*


EXECUTIVE SESSION:

At 7:20 PM the Selectboard voted to go into executive session to discuss Highway personnel matters; *motion by Isaacs; seconded by Schwartz; unanimous.* At 7:35 PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous.* Out of executive session, no decisions were rendered.

As there was no other business, the meeting was adjourned at 7:40 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard


Stuart Coleman, Chair


William Schwartz, Vice Chair


Julie Isaacs, Member