

**Town of Winhall Selectboard  
Bondville, Vermont 05340  
Meeting Minutes for Wednesday, May 4, 2016**

---

**PRESENT:** Stuart Coleman, Bill Schwartz, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads); Scott Bushee (Facilities)

**ALSO IN ATTENDANCE:** Roger Judge, Tim Apps

**CALL TO ORDER:** Coleman called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS: READ ROAD:**

*Tim Apps*, representing Robert Crabtree, & *Roger Judge*, property owner, came before the Selectboard to discuss the Town throwing up Read Road a class #3 road in Winhall. Currently the Town maintained the road. Read Road eventually turned into a class #4 road. Owners on Read Road included Robert Crabtree, Roger Judge, and the National Forest. Apps explained he was in contact with the National Forest to get their input and eventual permission. Both Crabtree and Judge would like the road to become private as it went directly thru their properties. As a concept, the Selectboard approved of the plan. Apps would begin the legal process and keep the Selectboard apprised. Coleman asked that he meet with Crabtree about improvements to South Road. Stark would notice a hearing.

**WINHALL LISTER REPORT:**

*Tim Apps* came before the Selectboard to ask about Winhall maps and Lister cards going on line for a cost of \$1,250 per year per NEMRC software; the funds were in the budget and the Selectboard agreed to have the Listers move forward. Apps reported Birch Hill Cooperative had scheduled a court date on July 20<sup>th</sup> or 21<sup>st</sup> re: lowering their tax assessment.

**POLICE/FIRE/RESCUE REPORT:** (No report)

**HIGHWAY & ROADS REPORT:**

1) Dryden reported paving bids were due on May 13th. The plans were to pave 1.1 miles of Winhall Hollow Road from French Hollow to approximately John Spencer's property. Dryden believed there would be funds leftover. Discussion followed about what to do with it. An option was to use the funds to continue paving Winhall Hollow. Dryden would inform residents of the paving dates.

2) Dryden reported Chaves would be hauling gravel for work on Signal Hill Road; culverts were scheduled for replacement; and Fair Point planned to move a utility pole near Rob Meyer's property on Winhall Hollow Road; currently the pole was almost in the road.

3) After review, the Selectboard approved installing a tank card reader at the Transfer Station proposed by Beardsley Petroleum Service for a cost of \$6,000 in equipment and \$1,500 to install it; *motion by Coleman; seconded by Glabach; unanimous.*

4) The Selectboard discussed the culvert project on Pearl Buck Road per Elizabeth Bell's property. She felt the costs were too high even with the addition of the Better Back Roads grant.

5) Dryden reported that Middlebury Fence had repaired the fence around the Town garage and Transfer Station.

### **TRANSFER STATION REPORT:**

Bushee updated the Selectboard per the Windham Solid Waste District's requirements for Winhall to leave the District. First a Notice of Intent would be required by the District, followed by a special Town meeting within (30) days. After a Town vote, funds would be required to pay the District before Winhall could leave the District; the Town would have to stay in the District for one year; discussion followed. Bushee updated the Selectboard per Tam's proposal and cost(s) to haul recycling which he stated would save the Town money. After further review, the Selectboard agreed to leave the District and to start the process; *motion by Glabach; seconded by Schwartz; unanimous.* The Selectboard discussed removing the existing salt shed and moving it to the Transfer Station to cover electronic material; Bushee liked the idea. Bushee reported the Transfer Station attendants would be attending an upcoming recycling seminar.

### **FACILITIES REPORT**

Bushee reported spring work was underway at all Town facilities; a window had been left open at the Old Town Hall, with much effort, he had gotten it closed. Discussion followed about doors fogging up at the Fire Station. Bushee would investigate. Bushee reported very few individuals were currently using the skateboard park at the school; the cement was deteriorating rapidly and the park was becoming unsafe and obsolete.

### **OLD BUSINESS:**

**Vermont Fish & Wildlife Proposal:** Tabled

**Cemetery Policy:** Tabled- Coleman would walk the Town property at the end of Kendall Farm Road to locate a three (3) acre site for a new cemetery and include it in the Cemetery Policy.

**Winhall Highway Policy:** Discussion included width of headers, fees and application forms. After further review, the Selectboard approved the Town of Winhall Highway Policy as written and revised; *motion by Glabach; seconded by Schwartz; unanimous.*

**Lower Taylor Hill Bridge:** Coleman reported a special pre-bid meeting with five (5) contractors present took place on May 2<sup>nd</sup> at the bridge site. The contractors had previously looked at the bridge and would submit bids including design and cost(s).

**Old Town Hall:** Coleman reported he had met with Marcel Gisquet at the old Town Hall relative to what improvements would be permitted to the building as the old Town Hall was in a mapped river corridor. Gisquet reported he had reached out to the State floodplain management division to find out their standards. He was waiting for a reply.

**Mountain School Lease:** After review, the Selectboard agreed to extend the lease if necessary with the Winhall School Board; *motion by Schwartz; seconded by Coleman; unanimous.*

### **NEW BUSINESS:**

Coleman reported a maple tree limb was hanging over the end of Stoney Hill Road which Trees Incorporated had looked at and reported as unsafe. The cost to remove the limb was \$210. The maple tree was most likely on Ward/Thiele property. After review, the Selectboard approved removing the limb for a cost of \$210 after Coleman had had a chance to speak with Ward Kane; *motion by Schwartz; seconded by Glabach; unanimous.*

**ADMINISTRATIVE UPDATE:** Stark updated the Selectboard on the status of the networking system. NEMRC had given a costly proposal for software and training. Most of the computers had been hooked up to the server; no financials.

**CORRESPONDENCE:** (None)

**LIQUOR BOARD:** At 6:53 PM the Selectboard closed the Selectboard meeting and opened the Liquor Board Meeting. In the meeting, the Liquor Board approved an outside liquor license for Stratton Food & Beverage for Tenderloins; *motion by Schwartz; seconded by Glabach; unanimous.* The Selectboard re-opened its meeting at 7:00 PM.

**PAYORDERS:** After review, the Selectboard approved payorder(s) #5/4/16 as presented; *motion by Glabach; seconded by Schwartz; unanimous.*

**PAYROLL:** After review, the Selectboard approved payroll #17 & #18 as presented; *motion by Schwartz; seconded by Glabach; unanimous.*

**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the minutes of April 20, 2016 and the special meeting minutes of May 2, 2016 as presented; *motion by Schwartz; seconded by Coleman; unanimous.*

**EXECUTIVE SESSION:** At 7:20 PM the Selectboard voted to go into executive session to discuss legal matters; *motion by Schwartz; seconded by Glabach, unanimous.* At 7:30 PM the Selectboard voted to come out of executive session; *motion by Glabach; seconded by Schwartz; unanimous.* No decisions were rendered.

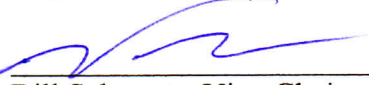
As there was no other business, the meeting was adjourned at 7:35 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Meeting minutes respectfully submitted by,


Lucia Wing, Secretary  
Winhall Selectboard



\_\_\_\_\_  
E. Stuart Coleman, Chair



\_\_\_\_\_  
Bill Schwartz, Vice-Chair



\_\_\_\_\_  
David Glabach, Member