

**Town of Winhall Selectboard  
Meeting Minutes for Wednesday, May 3, 2023**

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**PRESENT:** Stuart Coleman; Bill Schwartz; Julie Isaacs (Absent); Lissa Stark (Town Administrator); Lucia Wing (Secretary), Trevor Dryden (Highway); Chief Tienken (Police)

**ALSO:** Beth Grant (Town Clerk); Deb Avison (Town Treasurer), Paul Bisceglia (Resident)

**CALL TO ORDER:** Coleman opened the meeting at 5:30 PM at the Town Hall.

**PUBLIC COMMENTS:**

Paul Bisceglia (Deep Woods Road) came before the Selectboard to discuss moving his driveway and getting fill from the Town Highway Dept. to regrade at his expense. Dryden explained the fill included ditching material, not gravel, and was periodically delivered to Deep Woods Road as well as other locations around Winhall. Bisceglia explained his neighbor across the road frequently protested about activity taking place on Bisceglia's property including tree cutting; Bisceglia stated that only trees on his property had been taken down. After further discussion, *Coleman made the motion to permit dumping fill at the Highway Foreman's discretion as well as post "fill" information on the website; seconded by Schwartz; unanimous.*

**POLICE DEPARTMENT REPORT:**

The Selectboard & Chief Tienken reviewed the monthly police report for April to include traffic tickets and warnings; false alarms; animal control issues; property watch matters; DUI's; motor vehicle accidents, and medical & pedestrian assists in and around Winhall and Stratton Resort; discussion followed. Chief reported the new police vehicle had been delivered as well as the cardiac monitor; the camera system had been upgraded; Officer Corey Revett had completed training; and the bi-annual taser training session had been scheduled. Discussion followed about instituting an Alarm Policy.

**HIGHWAY DEPARTMENT REPORT: ACCESS RD PRE-BID:**

Dryden and the SB discussed cleaning up gravel on fields on Kendall Farm Road as a result from winter plowing; they agreed the gravel was most likely in the Town ROW and not to set a precedent by the Town cleaning it up. Many homeowners had experienced similar conditions; winter had been tough. Dryden reported the mattress dumped on French Hollow Road had been taken away.

After review, the Selectboard authorized the Town Administrator to sign the State "Compliance for Town Roads and Bridge Standards;" *motion by Coleman; seconded by Schwartz; unanimous.* The Town Administrator reported the contract with Weaver Excavating had not been signed as of this date.

**ACCESS PERMITS:** None

**LIQUOR CONTROL BOARD:** (No report)

**CANNABIS CONTROL COMMISSION:** FYI: Selectboard

**BENSON FULLER INTERSECTION:** FYI: The Selectboard planned to develop an RFP to hire an engineer to review the Benson Fuller, Upper Taylor Hill intersection.

**COMPUTER SYSTEM UPDATE:** FYI: The Town Clerk reported the internet was working well. After review, the Selectboard agreed to put out an RFP out for revamping the Winhall website.

**AFFORDABLE HOUSING: DISCUSSION:** FYI: Julie Isaacs putting together a committee.

**MUNICIPAL WASTEWATER SYSTEM:** FYI: The Town Administrator was staying current. Coleman would contact Otter Creek Engineering for clarification.

**SHORT-TERM RENTALS:** FYI: The Planning Commission was staying active re: Short-Term Rentals in Winhall.

**COMMUNITY UNION DISTRICT UPDATE:** FYI: Coleman reported Consolidated was putting up cable in Londonderry; Winhall was next.

**HEALTH OFFICER:** The Selectboard would have the Town Administrator post the available position.

**APPOINTMENTS:**

After review, the Selectboard reappointed Lucia Wing, Jeff Yates, and Jerry Driscoll to the Planning Commission for a 3-year term; Phil Fitzpatrick for a 1-year term; and Doug Poulter and Dean Gianotti to the Zoning Board of Adjustment for a 3-year term beginning 7/1/23; *motion by Schwartz; seconded by Coleman; unanimous.*

**TOWN TREASURER REPORT:**

The Town Treasurer reported she recommended the Selectboard institute an online payment service as an option for property owners to pay their yearly taxes; discussion followed about monthly cost; convenience fees; and delinquent taxes. The SB agreed to have Avison move forward. Discussion followed relative to Audit findings and recommendations; and developing a Procedure Manual already in process. Avison submitted current budget information. She reported the Town had earned \$47,000 in interest to date.

**ADMINISTRATIVE & CORRESPONDENCE:** FYI: Policy Updates/ Ordinance/Correspondence

**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the special meeting minutes of 4/26/23 as presented; *motion by Schwartz; seconded by Coleman; unanimous.*

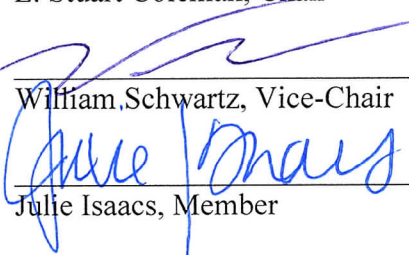
**WARRANTS:** After review, the Selectboard approved warrant 5/4/23 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 7:00 PM; *motion by Schwartz; seconded by Coleman; unanimous.*

Lucia Wing, Secretary,  
Winhall Selectboard

  
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E. Stuart Coleman, Chair

William Schwartz, Vice-Chair

  
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Julie Isaacs, Member