

**Town of Winhall Selectboard  
Meeting Minutes for Monday, April 19, 2017**

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**PRESENT:** Stuart Coleman, Bill Schwartz, Dave Glabach (absent); Lucia Wing (Secretary); Lissa Stark (Town Administrator), Scott Bushee (Facilities)

**ALSO IN ATTENDANCE:** (None)

**CALL TO ORDER:** Schwartz called the meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** (None)

**POLICE REPORT:** (None)

**HIGHWAY REPORT:**

Coleman reported he was making progress on replacing the Town Pay Star plow; the Town Administrator would develop an RFP so that it could go out to bid; the Selectboard felt it was time to start the process; funds were budgeted for the upcoming July 1<sup>st</sup> fiscal year. Coleman reported one of the new plows frequently needed repairs.

**911 ACCESS PERMIT:**

After review, the Selectboard approved a 911 number- (#441 VT Route 30) applied for by Bryan Borgia, Deep Woods Road in Winhall; *motion by Schwartz; seconded by Coleman; unanimous.*

**TAX SALE:** As a result of a tax sale, the Town had acquired a small, undevelopable lot in Stocker Acres with water running thru it.

**TRANSFER STATION REPORT:**

1) Bushee reported the 4-bay roof was seriously leaking from snow, rain, and other; Bushee recommended a new roof. He had received a proposal of \$30,000. Bushee and the Town Administrator would put together an RFP and put it out to bid.

2) Bushee was filling out a Town zoning application to build a salt shed and move the existing shed to the Transfer Station side; he would double check setbacks so that they would comply with the Winhall Zoning Regulations.

After further review, *Coleman made the motion authorizing Bushee to sign the zoning application form to start the process to build the new salt shed and transfer the old shed to be used as the electronics building at the Transfer Station; seconded by Schwartz; unanimous.*

**FACILITIES REPORT:**

*Mountain School:* Bushee reported as the school was the designated emergency shelter for Winhall- who would be responsible to maintain the generator relative to the school sale? The Selectboard would add a clause in the purchase agreement stating the school would take over the yearly maintenance of the generator especially as it serviced the emergency shelter; discussion followed about Town and school use of the pavilion and what to do with the skateboard park in the future; it needed repair.

**OLD TOWN HALL UPDATE:**

A pre-bid meeting is scheduled for May 1, 2017 at 10AM at the Old Town Hall to review Phase I of the building project.

**NEW BUSINESS: LISTER UPDATE:**

Wing reported the Listers had sent the RFP “seeking an appraiser” to (4) entities: NEMRC, New England Municipal Consultants, Green Mountain Appraisals, and Purvis & Associates as well as advertising in the News Guide and posting it around Town; proposals must be received by 5/19/17. The Selectboard reviewed the RFP with Wing.

**LOWER TAYLOR HILL BRIDGE UPDATE:**

FYI: Coleman reported he had contacted the construction company about paving the approaches to the bridge so it could open shortly. Coleman recommended Lower Taylor Hill Road remain one-way down for safety purposes.

**ADMINISTRATIVE UPDATE & CORRESPONDENCE:**

- 1) The Town Administrator reported a solar representative was interested in speaking with the Selectboard about ways the Town could benefit from solar energy and save money. The Selectboard would invite him to the next meeting on 5/3/17.
- 2) The Town Administrator reported she would develop an RFP to go out to bid re: Town audit approx. \$8,000-\$9,000.
- 3) The Town Administrator reported she was in contact with Stratton Corporation about renewing the Law Enforcement contract between Stratton Corp. and the Town of Winhall Police Department; to date Stratton had not reimbursed the Town for the previous year; discussion followed.

**WARRANTS & PAYROLL:** After review, the Selectboard approved payroll/warrant #04/19/17 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*

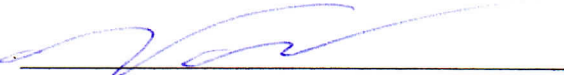
**APPROVAL OF PAST MEETING MINUTES:** After review, the Selectboard approved the minutes of April 5, 2017 as presented; *motion by Coleman; seconded by Schwartz; unanimous.*


**LIQUOR BOARD MEETING:**

At 6:30 PM, the Selectboard voted to recess the Selectboard meeting and open the Liquor Board hearing. After review, the Liquor Board approved liquor license(s) for Stratton Corporation- Green Apron (former Tenderloins) and for the Red Fox Inn; *motion by Schwartz; seconded by Coleman; unanimous.* At 6:38 PM, the Selectboard reopened the Selectboard meeting.

As there was no other business, the meeting was adjourned at 6:45 PM; *motion by Coleman; seconded by Schwartz; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

  
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William Schwartz, Chair

  
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Stuart Coleman, Vice-Chair

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Dave Glabach, Member