

**Town of Winhall Selectboard  
Meeting Minutes for Wednesday, March 21, 2018**

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**PRESENT:** Bill Schwartz, Stuart Coleman, Dave Glabach; Lucia Wing (Secretary); Lissa Stark (Town Administrator), Scott Bushee (Facilities); Trevor Dryden (Highway)

**IN ATTENDANCE:** Julie Isaacs

**CALL TO ORDER:** Schwartz called the regular meeting to order at 5:00 PM at the Town Hall.

**PUBLIC COMMENTS:** Schwartz commented about several Town positions that needed to be filled. Two positions were vacant on the Windham Regional Commission and one position on the Zoning Board of Adjustment.

**POLICE REPORT:**(No report)

**HIGHWAY REPORT:**

1) Dryden and the Selectboard discussed two claims concerning the Town. The first one was leaving the scene of an accident for a damaged road sign at the top of Stoney Hill Road; after discussion, the Selectboard agreed that no action on the part of the Town was required; ***motion by Schwartz; seconded by Glabach; unanimous.*** The Highway Department would fix the damaged post. The second claim involved one of the Town plows turning around on Lower Taylor Hill Road and mildly being hit by an on-coming vehicle; there were no injuries nor damage to the Town plow. The Selectboard agreed that no action was required on the part of the Town; ***motion by Schwartz; seconded by Glabach; unanimous.***

2) The Selectboard and Dryden discussed a list of mailboxes in Winhall which needed to be replaced; most of the mailboxes had been taken down by the excessive amount of snow. Coleman brought up the question of mailboxes with 911 numbers that actually never received mail. The Selectboard agreed to table the mailbox discussion for now.

3) Dryden reported Chaves had given him an estimate to install a manhole (where the willow tree used to be) adjacent to the Old Town Hall for a cost of \$5,600; discussion followed about replacing a culvert under River Road and installing a catch basin adjacent to the Old Town Hall while Chaves was already excavating on-site for the new hardware store. The Selectboard would discuss in further. Dryden reported he had ordered more sand.

**TRANSFER STATION REPORT:**

1) Bushee reported the Town Garage office had been fixed, heat in; some electric work remained. Bushee and Jodi Rowe would paint it in the spring. Bushee commented he had turned off the heat in the 4-bay garage; the electronics building was finished with the exception of the door. A sodium vapor light would be replaced by an LED light which made more sense; the light had been destroyed due to excessive snow.

2) The Selectboard and Bushee talked about the Windham Solid Waste District; the Town Administrator had addressed the issue raised by the District.

**FACILITIES REPORT:** (No report)

**OLD TOWN HALL: CONSTRUCTION UPDATE:**

Coleman reported that 95% of the sheet rock was complete; Martello Brothers was starting on the elevator shaft; the elevator would be installed shortly.

**NEW BUSINESS:** The Selectboard tabled discussion of the Employee Personnel Policy until the following meeting.

**WARRANTS & PAYROLL:**

After review, the Selectboard approved payroll/warrant #3/21/18 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

**APPROVAL OF PAST MEETING MINUTES:**

After review, the Selectboard approved the minutes of March 7, 2018 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 6:15 PM; *motion by Glabach; seconded by Coleman; unanimous.*

Lucia Wing, Secretary  
Winhall Selectboard

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William Schwartz, Chair

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Stuart Coleman, Vice-Chair

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Dave Glabach, Member