

Town of Winhall Selectboard
Meeting Minutes for Wednesday, March 20, 2019

PRESENT: Bill Schwartz, Stuart Coleman (Absent); Julie Isaacs, Lucia Wing (Secretary); Lissa Stark (Town Administrator), Trevor Dryden (Roads), Scott Bushee (Facilities)

MEMBERS OF THE PUBLIC: (None)

CALL TO ORDER:

Schwartz called the meeting to order at 5:06 PM at the Town Hall.

PUBLIC COMMENTS: (None)

POLICE REPORT: (None)

HIGHWAY REPORT:

Dryden reported Town dirt roads were currently rutted due to mud season and warming temps; roads would begin to improve as they dried out. Dryden reported the new bucket loader would be delivered by the end of June. Dryden and the Town Administrator had put together an RFP for sand & gravel which would go out to bid shortly; gravel was getting very low. One of the Town plows needed some work and was getting repaired. The Town Administrator had ordered the new 4-wheel drive Town truck which would be delivered by December at the latest. Dryden and the Selectboard discussed the Old Town Hall vault door currently stored in the 4-bay garage. Dryden would take some photos and get specs to the Town Administrator who would put the vault door out to bid to sell it.

TRANSFER STATION & FACILITIES REPORT:

Bushee reported Ski Door would finish installing the electronics overhead door and would check the overhead doors at the Town garage. Bushee planned to replace the air conditioners on the Police Department side of the Town Hall. Bushee reported the fluorescent lights at the Transfer Station and Office, Community Center, and Town Garage needed to be retrofitted with LED lights; Bushee would meet with Sparky Electric. Bushee and the Town Administrator are working on the recertification of the Transfer Station mandated by the State every five years. Bushee reported several of the windows at the Fire Station needed to be replaced. Discussion followed relative to the merits of paving versus dirt at the Transfer Station yard. Bushee felt paving would be more expensive to maintain.

TOWN MANAGER FORM OF GOVERNMENT: DISCUSSION:

The Selectboard reviewed the list of tasks submitted by the Town Administrator. According to the Town Administrator, those tasks could get done faster and more efficiently by a Town Manager. Discussion followed about inviting a representative from VLCT to come and talk with the Selectboard about the duties and benefits of a Town Manager versus a Town Administrator.

WINHALL COMMUNITY ARTS CENTER: REPORT:

FYI: A lease agreement was in process between the Town and the Community Center; discussion followed about a lease agreement between the Town and Library and the Town and Fire Station. Gianotti was investigating insurance, which is required of the newly-created non-profit entity.

SCHEDULE EMPLOYEE EVALUATIONS:

After review, the Selectboard scheduled employee evals for June prior to July 1st. Discussion followed.

PERSONNEL POLICY:

The Town Administrator reported that, because of legislative changes and other new requirements, she spoke with VLCT and is now completely rewriting the Winhall Personnel Policy to be in compliance.

ADMINISTRATOR/CORRESPONDENCE REPORT:

The Selectboard discussed filling the two vacancies on the Windham Regional Commission. Isaacs would reach out to members of the Beautification Committee and post the vacancies at the Community Arts Center. The Board would also advertise the vacancies.

APPROVAL OF PAST MEETING MINUTES:

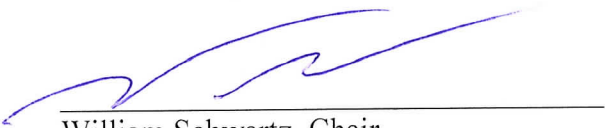
After review, the Selectboard approved the regular meeting minutes for March 6, 2019 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

WARRANTS:

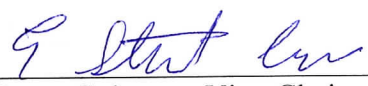
After review, the Selectboard approved warrant 03/20/19 as presented; *motion by Schwartz; seconded by Isaacs; unanimous.*

As there was no other business, the meeting was adjourned at 6:30 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

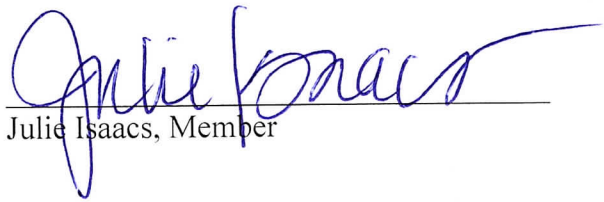
Lucia Wing, Secretary
Winhall Selectboard



William Schwartz, Chair



Stuart Coleman, Vice-Chair



Julie Isaacs, Member