

**Town of Winhall Selectboard**  
**Meeting Minutes for Wednesday, March 6, 2024**

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**PRESENT:** Stuart Coleman; Bill Schwartz; Julie Isaacs; Lissa Stark (Town Administrator); Lucia Wing (Secretary); Derrick Tienken (Police); Beth Grant (Town Clerk); Al Bilka (Ass. Town Clerk); Deb Avison (Town Treasurer)

**ALSO:** Kevin Bopp, Pamela & Robert Rachlin

**CALL TO ORDER:** Coleman opened the Selectboard meeting at 5:30 PM at the Town Hall in Bondville.

**EXECUTIVE SESSION:** At 5:35 PM the Selectboard voted to go into executive session to discuss legal matters; *motion by Isaacs; seconded by Schwartz; unanimous.* At 5:40 PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous.* Out of executive session, no decisions were rendered.

**CANNABIS CONTROL COMMISSION:** At 5:45 PM the Selectboard closed its meeting and opened the Cannabis Control Commission. The Winhall CCC unanimously supported and had no objection to application S-00000-4067 Tier I; *motion by Schwartz; seconded by Isaacs; unanimous.* The Selectboard reopened its meeting at 5:50 PM.

**PUBLIC COMMENTS:** None

**ELECTION OF SELECTBOARD: MEETING DATES & TIMES:** After review, *Isaacs made the motion to elect Stuart Coleman, Chair and Bill Schwartz, Vice-Chair; seconded by Schwartz; unanimous.* After review, *Isaacs made the motion to approve the First & Third Wednesday of the Month at 5:30 PM; seconded by Schwartz; unanimous.*

**MEDIA OF RECORD:** After review, the Selectboard voted to designate the Manchester Journal as the Media of Record; *motion by Isaacs; seconded by Schwartz; unanimous.*

**POSTING PLACES:** After review, the Selectboard approved the following: Town Offices, Winhall Website, Direct E-Mail, Bondville Post Office, and Winhall Market as Media Areas of Posting; *motion by Isaacs; seconded by Schwartz; unanimous.*

**APPOINTMENTS:** After review the Selectboard made the following appointments: Pound Keeper, Patrick Salo; Animal Control Officer, Patrick Salo; Tree Warden, Stuart Coleman; Town Service Officer, Elizabeth Grant; Town Health Officer, Stuart Coleman; Museum Curator, Elizabeth Grant; Cemetery Commissioner, Elizabeth Grant; Communications Union District Representative, Lissa Stark; Mtn Towns Recreation Committee Representative, Lissa Stark; Selectboard Member to sign Checks/Payorders between meetings, Any; Windham Regional Commission Representatives, TBD; *motion by Schwartz; seconded by Isaacs; unanimous.*

**POLICE DEPARTMENT REPORT:** Chief and the Selectboard reviewed the police report for February to include: Traffic tickets & warnings; animal control matters; property watch; alarm calls; DUI's; and motor & medical assists in and around Winhall and the Stratton Mountain Resort. Chief reported on a snowmobile fatality; multiple arrests for a variety of issues; and the new cruiser was getting outfitted and would soon be ready for use.

**HIGHWAY DEPARTMENT: REPORT:** The Selectboard addressed citizen concerns relative to the Access Road especially the replacement of culverts. Schwartz responded he had drafted a letter to that effect. After discussion, the Selectboard agreed to send the letter to the Town attorney for review; *motion by Isaacs; seconded by Schwartz; unanimous.* Dryden reported Town roads were muddy and rutted due to excessive rain; the Highway Department was in process of making improvements.

**ACCESS PERMITS:** (None)

**FACILITIES REPORT:** (No report)

**LIQUOR CONTROL BOARD:** After review, the Selectboard approved a second-class license for the Winhall Market; *motion by Schwartz; seconded by Isaacs; unanimous.*

**AFFORDABLE HOUSING/WASTEWATER UPDATE:** FYI

**SHORT-TERM RENTALS: UPDATE:** Pam & Bob Rachlin, residents on Sylvan Ridge Road, voiced concerns relative to the next-door property being rented out on Airbnb and other short-term platforms. The Selectboard responded a STR Ordinance was currently under legal review and would be posted on the Winhall website after Selectboard approval.

**ALARM ORDINANCE:** The Police & Fire Alarm Ordinance public hearing would be held on April 3<sup>rd</sup> as required; followed by Selectboard approval.

**EXECUTIVE SESSION:** At 6:22 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Schwartz; seconded by Isaacs; unanimous;* At 7PM the Selectboard voted to come out of executive session; *motion by Isaacs; seconded by Schwartz; unanimous.* Out of executive session, no decisions were rendered.

**TOWN TREASURER REPORT:** The Town Treasurer submitted recent financial reports.

**POLICIES, PROCEDURES & CORRESPONDENCE:** The Selectboard had received correspondence relative to property in Golden Triangle which the owner wished to donate to the Town; the Town did not accept donated property and recommended the owner reach out to his neighbors.

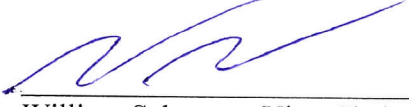
**APPROVAL OF PAST MEETING MINUTE(S):** After review, the Selectboard approved the meeting minutes of 2/21/24 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

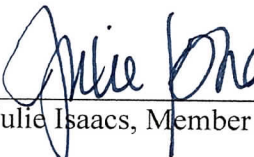
**WARRANTS:** After review, the Selectboard approved warrant 3/6/24 as presented; *motion by Isaacs; seconded by Schwartz; unanimous.*

As there was no other business, the meeting was adjourned at 7:00 PM; *motion by Schwartz; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary,  
Winhall Selectboard

  
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E. Stuart Coleman, Chair

  
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William Schwartz, Vice-Chair

  
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Julie Isaacs, Member