

Town of Winhall Selectboard
Meeting Minutes for Wednesday, March 6, 2019

PRESENT: Bill Schwartz, Stuart Coleman; Julie Isaacs; Lissa Stark, (Town Administrator), Lucia Wing, (Secretary); Trevor Dryden (Roads)

CALL TO ORDER: Schwartz called the meeting to order at 5:05 PM at the Town Hall.

PUBLIC COMMENTS: None

SELECTBOARD ELECTION:

After review, *Coleman made the motion to elect Bill Schwartz; Chair; Stuart Coleman; Vice-Chair; Julie Isaacs, Member; seconded by Isaacs; unanimous.* The Selectboard welcomed newly elected member Julie Isaacs and noted that she is the first elected female Board member in Winhall's history.

APPROVE BOARD MEETING DATES & TIMES:

After review, *Coleman made the motion to approve the first and third Wednesdays of the month at 5:00 PM; seconded by Isaacs; unanimous.*

APPROVE MEDIA OF RECORD:

After review, *Coleman made the motion to approve the Vermont News Guide as the media of record; seconded by Isaacs; unanimous.*

APPROVE MEDIA AREAS OF POSTING:

After review, *Coleman made the motion to approve the Town Office, Winhall Website, and Bondville Post Office as areas of posting; seconded by Isaacs; unanimous.*

APPOINTMENTS:

After review, *Coleman made the motion to approve the following appointments: Pound Keeper, Patrick Salo; Animal Control Officer; Patrick Salo; Tree Warden, Stuart Coleman; Town Service Officer, Elizabeth Grant; Windham Regional Commission Representatives, (two vacancies); Selectboard Member to sign checks between meetings, Bill Schwartz; Selectboard Member to sign payorders between meetings, any current member; Town Health Officer, William Schwartz; seconded by Isaacs; unanimous.*

POLICE/FIRE/RESCUE REPORT: (No report)

ROAD & HIGHWAY REPORT:

1) Dryden and the Selectboard talked about the purchase of a new Town truck; discussion included whether or not to have a 4-wheel drive option; Dryden responded that 4-wheel drive trucks were generally higher and more difficult to ditch with. The Board felt that 4-wheel drive is important and the RFP should be similar to the last 4-wheel drive truck that was bid out. Coleman would meet with the Highway Department and collectively decide on what vehicle with what options they thought best for the job. The Town Administrator would put together a draft RFP and put it out to bid with Highway input.

2) Dryden reported he thought the Highway Department had enough salt and sand for the remainder of the winter; discussion followed. Dryden would keep the Board updated.

3) After review, the Selectboard approved Access Permits for Craig Gosselin; one off River Road and two off Wall Street; *motion by Coleman; seconded by Isaacs; passed* (Schwartz recused himself from the vote).

4) Dryden and the Selectboard discussed the benefits of moving/redesigning the entrance to Benson Fuller Road. After review, *Schwartz made the motion to have Coleman speak with the landowner; seconded by Isaacs;*

unanimous. The Town Administrator would inquire with the Windham Regional Commission about engineering assistance due to the safety concerns at this intersection.

5) Dryden and the Selectboard next discussed the River Road improvement project; discussion followed relative to the Town Administrator re-applying for a grant; she would pursue other grant funding options.

TOWN MANAGER FORM OF GOVERNMENT:

The Selectboard and the Town Administrator continued discussion relative to a Town Manager for Winhall. The Town Administrator was asked to develop a list of tasks that would be made more efficient/effective by having Town Manager statutory authority. Currently, the Town Administrator has no statutory authority, which can delay operational decisions.

WARRANT:

After review, the Selectboard approved warrant #3/06/19 as presented; *motion by Coleman; seconded by Isaacs; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S):

After review, the Selectboard approved the minutes of February 20, 2019 as presented; *motion by Isaacs; seconded by Coleman; unanimous.*

EXECUTIVE SESSION:

At 6:00 PM the Selectboard voted to go into executive session to discuss personnel matters; *motion by Coleman; seconded by Isaacs; unanimous.* At 6:45 PM, the Selectboard voted to come out of executive session; *motion by Coleman; seconded by Isaacs; unanimous.*

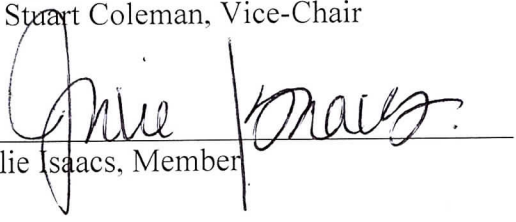
As there was no other business, the meeting was adjourned at 6:20 PM; *motion by Coleman; seconded by Isaacs; unanimous.*

Lucia Wing, Secretary
Winhall Selectboard



Bill Schwartz, Chair

E. Stuart Coleman, Vice-Chair



Julie Isaacs, Member