

Town of Winhall Select Board
Bondville, Vermont 05340
Meeting Minutes for Wednesday, February 21, 2018

PRESENT: Bill Schwartz, Stuart Coleman, Dave Glabach; Lissa Stark; Scott Bushee; Trevor Dryden

CALL TO ORDER: Schwartz called the meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: None.

HIGHWAY REPORT:

There was discussion of the complaints of mailbox damage due to plowing, as well as damage done to a fence. The Town does reimburse owners for mailbox damage caused by plows hitting them, provided the mailbox is installed according to USPS regulations. Mailbox replacement will not be covered by the Town if the damage is caused by snow coming off the plow wing. Regarding the fence, it was determined that the Road Crew would measure in the spring to determine if it is in the Town Right-of-Way (which it should not be). There was discussion of the speed of Town highway trucks along Lower Taylor Hill Road (too fast). No action was taken on the issue of installing a hidden driveway sign along the Access Road. Dryden reported that soil borings on the Access Road would be postponed until spring; Schwartz noted that the date in April should be scheduled now to ensure that it happens this spring.

The State Agency of Transportation had sent an agreement to the Board stating that it would pay for the cost of the sidewalk replacement in the Village when Route 30 is repaved. The Town had previously put aside funds to cover the cost of replacing the sidewalks. ***Coleman motioned and Glabach seconded to authorize Schwartz to sign the agreement with VTrans; unanimous.*** Coleman reported that he would be speaking with Bill Knupp at Stratton Corp regarding cutting trees along Kendall Farm Road; he would also inquire about the status of payment by Stratton for law enforcement services, which is still outstanding. Coleman reported that a complaint had been received regarding Kendall Farm Road being impassible. In response, Dryden, Coleman, and Glabach met on-site with the property owner to look at the road conditions. It was determined that the road was not impassible.

TRANSFER STATION & FACILITIES REPORTS:

Bushee gave an update on the construction of the electronics building; trusses would be set next week. He also reported that his office renovations were progressing. Bushee noted his concerns about when he budgets items in reserve funds that may end up being spent on other projects; he does his due diligence when getting quotes and budgeting for projects. He reported that a new furnace had to be installed in the Town Offices for roughly \$7,800 because the old one stopped working. There was discussion about the steps at the Library; Record would provide a price on the concrete work and Homestead planned to provide a price on the digging. Once prices are obtained, then the project would go out to bid if necessary. Glabach said that the stones should be kept because they were the original foundation stones.

OLD TOWN HALL CONSTRUCTION UPDATE:

There was discussion about the lack of contract with Martello Brothers and the need for a new contract with specific timeline, details, costs, and scope of work to complete the project. Coleman had met with David Brenner and the total cost to finish the project is \$93,094.08. This includes the elevator/LULA lift and the electrical/fire alarm upgrade to the wiring. Coleman would meet with David Brenner tomorrow to get a contract to Stark.

ADMINISTRATIVE/CORRESPONDENCE:

After discussion about late fees and vendor finance charges, ***Coleman motioned and Glabach seconded to authorize any Select Board member to sign the payorders on off-meeting weeks; unanimous.*** Stark would have payorders ready for the Board to approve by 10:00 AM on Wednesdays and would send out an email to

department supervisors about the new policy. Department supervisors will be required to approve and submit any invoices no later than Monday mornings for each weekly payorder.

PAYORDERS:

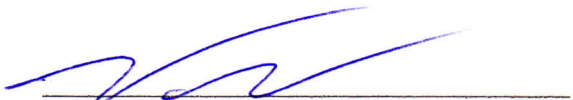
After review, the Selectboard approved payorder/warrant #2/21/18 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

APPROVAL OF PAST MEETING MINUTE(S):

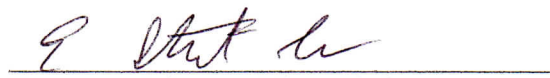
After review, the Select Board approved the minutes of February 7, 2018 as presented; *motion by Coleman; seconded by Glabach; unanimous.*

As there was no other business, the meeting was adjourned at 6:26 PM; *motion by Schwartz; seconded by Glabach; unanimous.*

Lissa Stark, Town Administrator



Bill Schwartz, Chair



E. Stuart Coleman, Vice-Chair



David Glabach, Member

