

Town of Winhall Selectboard
Meeting Minutes for Wednesday, February 20, 2019

PRESENT: Bill Schwartz, Stuart Coleman; Julie Isaacs, Lucia Wing (Secretary); Lissa Stark (Town Administrator), Trevor Dryden (Roads), Scott Bushee (Facilities)

MEMBERS OF THE PUBLIC: Laura Gianotti (Community Arts Center)

CALL TO ORDER: Schwartz called the meeting to order at 5:00 PM at the Town Hall.

PUBLIC COMMENTS: (None)

POLICE REPORT: (None)

HIGHWAY REPORT:

1) Dryden reported one of the highway crew was feeling “under the weather” but getting better; a sand order had been delivered; discussion followed. The winter had been abnormal to date, snow followed by rain, and much sand/salt had been used. A reserve fund for salt/sand had been created for the upcoming budget year.

2) Next the Selectboard reviewed an access permit for Craig Gosselin off of Wall Street; the form was returned to the Town Clerk since there was no place for the Board to sign it.

TRANSFER STATION REPORT:

Bushee reported on the bucket loader demos; all five had been tested and evaluated. Even though the net cost was higher, Bushee recommended the Caterpillar loader from Milton Cat, which had the highest resale value along with many other specifications the other bucket loaders did not have. Prices for the five demos ranged from \$106,000 to \$126,000; discussion followed on the trade-in value of the current bucket loader. After review, the Selectboard approved the purchase of the Caterpillar up to \$126,000; *motion by Coleman; seconded by Isaacs; unanimous.*

FACILITIES REPORT: (No issues)

WINHALL COMMUNITY ARTS CENTER: REPORT:

Laura Gianotti reported creating the non-profit was in still in process, and a Community Arts Center Board of Directors was being formed; in the meantime, the facility would open and operate under the current processes. The ribbon cutting & open house was scheduled for 3/3/19 from 1pm-4pm with self-guided tours until 4pm. Coleman would make sure the bell located in the cupola could be rung during the ceremony. In addition, the food shelf was getting organized with new shelving.

TOWN MEETING:

Discussion followed about Isaacs presenting on Green-Up Day at Town Meeting to get more interest along with volunteers. The Selectboard agreed.

TOWN MANAGER FORM OF GOVERNMENT: DISCUSSION:

Discussion followed about the difference between a Town Manager and a Town Administrator, with a Town Manager having more day-to-day decision-making authority. The Select Board agreed that the Town has grown to the point where it should consider a Town Manager form of government for various reasons. A Town vote would be required to change to a Town Manager. The Town Manager would oversee all departments and work in cooperation with the Select Board. The Select Board planned to have a non-binding discussion with voters on the subject at Town Meeting.

EXECUTIVE SESSION:

At 6:15 PM the Selectboard voted to go into executive session to discuss contractual, payroll, and personnel timekeeping matters; *motion by Coleman; seconded by Isaacs; unanimous*. At 6:40 PM the Selectboard voted to come out of executive session; *motion by Coleman; seconded by Isaacs; unanimous*. Out of executive session, the Selectboard agreed to review and clarify the payroll process and look at alternative methods to keep track of payroll and hourly recording; in addition, the Selectboard would find out more information relative to considering a Town Manager for the Town of Winhall.

ADMINISTRATOR/CORRESPONDENCE REPORT:

FYI: Personnel Policy update; the Town Administrator reported she was reviewing updated information relative to Winhall's Personnel Policy.

APPROVAL OF PAST MEETING MINUTES:

After review, the Selectboard approved the regular meeting minutes for February 6, 2019 as presented; *motion by Coleman; seconded by Isaacs; unanimous*.

LIQUOR BOARD MEETING:

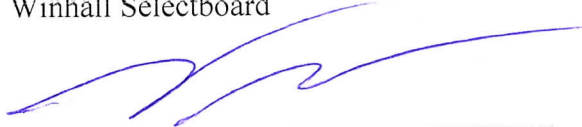
At 6:50 PM, the Selectboard closed the Selectboard meeting and opened the Liquor Board meeting. In the Liquor Board meeting, the Board approved a liquor license for the Winhall Market; *motion by Coleman; seconded by Isaacs; unanimous*. The Selectboard re-opened the meeting at 6:55 PM.

WARRANTS:

After review, the Selectboard approved warrant 02/20/19 as presented; *motion by Coleman; seconded by Isaacs; unanimous*.

As there was no other business, the meeting was adjourned at 7:10 PM; *motion by Coleman; seconded by Isaacs; unanimous*.

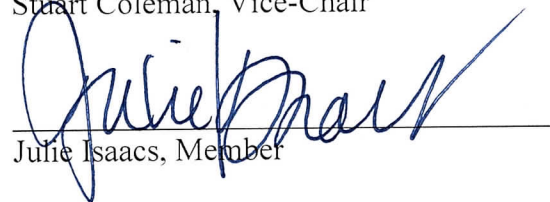
Lucia Wing, Secretary
Winhall Selectboard



William Schwartz, Chair



Stuart Coleman, Vice-Chair



Julie Isaacs, Member