

**Town of Winhall Selectboard
Bondville, Vermont 05340
Meeting Minutes for Wednesday, February 3, 2016**

PRESENT: Bob Oakes, Bill Schwartz, Stuart Coleman, Lucia Wing (Secretary); Lissa Stark (Town Administrator); Trevor Dryden (Roads), Scott Bushee (Facilities)

ALSO IN ATTENDANCE: Marty Nadler (Winhall School Board)

CALL TO ORDER: Oakes called the meeting to order at 5:05 PM at the Town Hall.

EXECUTIVE SESSION: At 5:07 PM the Selectboard voted to go into executive session to review employee evaluations with Trevor Dryden and Scott Bushee; *motion by Schwartz; seconded by Oakes; unanimous.* At 5:35 PM the Selectboard voted to come out of executive session; *motion by Coleman; seconded by Schwartz; unanimous.* No decisions were rendered.

PUBLIC COMMENTS: (None)

POLICE/FIRE/RESCUE REPORT: (No report)

TRANSFER STATION REPORT: Bushee reported the new compactor had been wired as was operating up to expectations. He reported large quantities of electronics were being shipped out regularly; however, not much money was generated for the Town as a result of decreasing prices per ton.

FACILITIES REPORT:

Former Town Hall: Bushee reported the former Town Hall had run out of propane once again; discussion followed about the current status of the propane tank which appeared faulty. Bushee explained it was also difficult to get Irving to come out and fill it. Bushee had gone ahead and contacted Blue Flame & Cota & Cota for prices; both companies had asked for detailed descriptions of all the tanks in Town and who owned them. Coleman suggested they should begin to plan for replacing the foundation at the old Town Hall; discussion followed. Cotton Architects had submitted a report on the building some years ago. The Selectboard updated Bushee on the idea of a food pantry at the former Town Hall.

Town Garage: Bushee reported there was a leak around the air exchanger at the new Town garage; repairs were in the works.

HIGHWAY & ROADS REPORT: Dryden reported several individuals had inquired about the used 550 dump truck. The Selectboard would put it out to bid; discussion followed about where to advertise it and how much to ask for it. Bright orange "no outlet" signs had been erected at the entry of Lower Taylor Hill to deter traffic from travelling down the road; it seemed to be working. Dryden reported the 2009 truck had experienced breakage; parts had been replaced. Dryden and the Selectboard discussed replacing the truck, getting prices, and budgeting for next year. It would take a year and a half to order a truck and get it delivered. Several culverts on Winhall Hollow Road needed to be replaced; the Highway Department would start in the spring. In the meantime, the Town Administrator was looking into grant funding thru the State. Next the Selectboard discussed the need for a salt shed and how much money was currently available to construct it.

EXECUTIVE SESSION: At 6:15 PM the Selectboard voted to go into executive session to discuss contractual matters re: Winhall School Board; *motion by Coleman; seconded by Schwartz; unanimous.* At 6:30 PM the Selectboard voted to come out of executive session; *motion by Oakes; seconded by*

Schwartz; unanimous. Out of executive session the Selectboard agreed to refer the matter to Paul Gillies, attorney-at-law for an opinion.

CEMETERY POLICY: DISCUSSION: The Cemetery Policy was still on hold pending further information. Coleman suggested developing a three acre site on Town property at the end of Kendall Farm Road for a new cemetery as there was limited room in the current one.

WINHALL HIGHWAY POLICY: DISCUSSION: Discussion included the "Notice of Violation and Intent to Institute Proceedings" form. There was some question about whether or not to include it in the Highway Policy. Stark would contact VLCT for confirmation.

NEW BUSINESS: The Town Administrator proposed the idea of implementing a computer network along with a central server and NEMRC system or some other for the Town Hall. Stark was looking into several options. After further discussion, ***Coleman made the motion authorizing the Town Administrator to spend up to \$4,000 to begin the implementation process; seconded by Oakes; unanimous.***

ADMINISTRATIVE: UPDATE: FYI: financial updates emailed to the Selectboard on 2/3/16. Stark and the Selectboard also discussed the upcoming tax sale(s) on March 3rd. Discussion followed.

CORRESPONDENCE: (None)

LIQUOR BOARD MEETING: At 7:10 PM the Selectboard closed their meeting and opened the Liquor Board meeting. In the meeting, the Liquor Board approved a license for the Grape Connection; ***motion by Coleman; seconded by Oakes; unanimous.*** The Selectboard re-opened their meeting at 7:15 PM.

PAYORDERS: After review, the Selectboard approved payorder(s) #2/3/16 as presented; ***motion by Oakes; seconded by Coleman; unanimous.***

PAYROLL: After review, the Selectboard approved payroll #3 & #4 as presented; ***motion by Oakes; seconded by Schwartz; unanimous.***

APPROVAL OF PAST MEETING MINUTE(S): After review, the Selectboard approved the minutes of January 14 and January 20, 2016 as presented; ***motion by Oakes; seconded by Coleman; unanimous.***

As there was no other business, the meeting was adjourned at 7:30 PM; ***motion by Oakes; seconded by Coleman; unanimous.***


Meeting minutes respectfully submitted by,
Lucia Wing, Secretary
Winhall Selectboard



Robert Oakes, Chair



Bill Schwartz, Vice-Chair



Stuart Coleman, Member