

TOWN OF WINHALL
ACCESS / RIGHT-OF-WAY PERMIT APPLICATION

Application #: _____ Fees Due: _____ Fees Received: _____ Date: _____

Property Owner: _____ Phone #: _____

Mailing Address: _____

911 Number: _____ Road Name: _____

Tax Map: _____ Block: _____ Lot: _____

ACCESS

_____ Construct New Access (\$100)
_____ Change Existing Access (\$100)
Number of Feet from Nearest Intersection: _____
Name of Intersection: _____
Site Distance at Access in each Direction: _____

_____ Site Flagged (site must be flagged before application filed)

WORK IN RIGHT-OF-WAY

_____ Change Grade (\$25) _____ Install Pipes (\$100)
_____ Repair Ditch (\$25)
_____ Change Drainage (\$100)
_____ New Culvert (\$100) _____ Other (\$25) specify:
_____ Repair Culvert (\$25) _____
_____ Fill Land Adjacent to Highway (\$25)
_____ Install Fence or Stone Wall (\$25)

Contractor: _____ Phone #: _____

Address: _____

The property owner is the applicant and agrees to maintain said improvements and follow the instructions, restrictions, and conditions of the permit, if issued. No action will be taken unless the application is complete. By signing below, the property owner represents that they have read the Town of Winhall Highway Ordinance, Section 5.00, "Driveways, Entrances, and Approaches to a Town Highway and Development Road".

Property Owner Signature: _____ Date: _____

Name of Agent: _____ Phone #: _____

Address of Agent: _____

I, _____, hereby appoint the above-referenced person as my designated agent with the authority to act on my behalf in all matters concerning this Access/Right-Of-Way Permit.

Property Owner Signature: _____ Date: _____

Description of Project: _____

Permit Fee: \$ _____ Fee Due Town Clerk: \$ 10.00 Total Due: \$ _____

For Official Use Only

The Highway Foreman has inspected the project area and his/her signature authorizes approval of the installation/project, subject to Select Board approval via the Notice of Approval to Proceed.

Highway Foreman Signature: _____

TOWN OF WINHALL

ACCESS / RIGHT-OF-WAY ~ NOTICE OF APPROVAL TO PROCEED

Property Owner: _____ Address: _____ Permit #: _____

Directions, Restrictions, Conditions:

Upon receipt of this Notice, applicant is authorized to proceed with the project in accordance with the notations above and any attachments hereto. Approval covers only the work described in the application or modifications made above, and must be performed as directed. The issuance of this Notice does not release the property owner from compliance with applicable local, regional, State, and Federal regulations. Violators are subject to enforcement/penalties. Damages that occur are the responsibility of the property owner. A permit authorizing the use of the access and/or right-of-way will be issued and become effective when it is determined that compliance with this Notice has been achieved. No construction may begin until the Town of Winhall has issued this Notice and the Highway Foreman has inspected the project. Upon completion of the work, the applicant shall notify the Highway Foreman for final inspection.

Approval to Proceed issued on: _____, is valid until: _____ {for two (2) years}

Select Board Signatures:

TOWN OF WINHALL

ACCESS / RIGHT-OF-WAY ~ FINAL APPROVAL

Property Owner: _____ Address: _____ Permit #: _____

It is the determination of the Winhall Select Board that all of the directions, restrictions, and conditions described in the Notice of Approval to Proceed are in compliance and are hereby incorporated into the issuance of this Permit. Any change in the use of the right-of-way will require a new Permit. The issuance of this Permit does not release the property owner from compliance with local, regional, State, or Federal regulations. Violators are subject to enforcement/penalties. Damages that occur are the responsibility of the property owner.

Final Approval issued on: _____

Select Board Signatures:
